

**JUNE 7, 2018, COMMISSION MEETING MINUTES
BOARD OF COMMISSIONERS OF THE BOROUGH OF MT. EPHRAIM
BOROUGH HALL MEETING ROOM**

MEETING CALL TO ORDER/OPEN PUBLIC MEETINGS STATEMENT

Mayor Wolk called the meeting to order at 7:00pm and led all present in the "Pledge of Allegiance". He then announced that this meeting has been advertised and posted in accordance with the "Open Public Meetings Act".

ROLL CALL

The Clerk called the roll with Commissioner Gilmore, Commissioner Tovinsky and Mayor Wolk present. Also on the dais were Solicitor Eric Riso, Engineer Joe Federici and Clerk Terry Shannon.

PROCLAMATION

Mayor Wolk presented Andrew Simmons with a proclamation congratulating him on attaining the level of Eagle Scout. Andrew's Eagle Scout project was the building of shelters for the Mount Ephraim TNR program.

APPROVAL OF MINUTES FROM PRIOR MEETINGS

Mayor Wolk announced that the minutes from the April 24, 2018, caucus and the May 3, 2018, commission meetings were distributed and asked for any corrections. Seeing none, on a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the minutes were approved with all in favor.

APPROVAL OF VOUCHERS

Mayor Wolk announced that vouchers in the amount of \$1,434,045.69 were submitted for approval. On a motion by Commissioner Tovinsky second by Commissioner Gilmore, the vouchers as submitted were approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes.

ORDINANCE FOR PUBLIC HEARING AND ADOPTION

Mayor Wolk announced that the following ordinances are on for second reading and public hearing this evening:

Ord. 03-18, Amending Chapter 410, Vehicles and Traffic, in the Borough Code

Ord. 04-18, Amending Chapter 165, Fees, in the Borough Code

Clerk Shannon explained that 03-18 adds stop intersections on Jefferson and Cleveland at Linwood and 04-18 increases fees for fire marshal inspections on commercial properties. On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the second reading was approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes. Mayor Wolk then opened the public hearing on these ordinances.

Seeing no public comment, on a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the public hearing was closed. On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, Ord. 03-18 and 04-18 were adopted with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes. Ordinances were adopted.

ORDINANCES FOR INTRODUCTION ON FIRST READING

Mayor Wolk asked Clerk Shannon to read the following ordinances that are being introduced on first reading which she read as follows:

- 05-18 Establishing the 2018 Salaries for Police Department Employees Covered by Collective Bargaining Agreements
- 06-18 Establishing the 2018 Salaries for Non-union Employees and Officers of the Borough of Mount Ephraim
- 07-18 Bond Ordinance Authorizing the Completion of Various Capital Improvements and Acquisition of Various Capital Equipment for the Borough of Mount Ephraim, Appropriating the Sum of \$652,000 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Borough of Mount Ephraim in the Aggregate Principal Amount of up to \$642,000 Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the first reading of these ordinances was approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes. Mayor Wolk announced that these ordinances will be considered for adoption after proper notice and a public hearing to be held during the July 5 commission meeting.

RESOLUTION CONSENT AGENDA

Mayor Wolk asked the Clerk to read the resolutions that are to be approved by Consent Agenda. She read them as follows:

- 48-18 Cancelling Taxes Due to a Veterans Exemption
- 49-18 Appointing MHLEO for Animal Cruelty Investigations
- 50-18 Designating Professional Appointment under a Fair and Open Process
- 51-18 Authorizing Execution of Employment Contract with Captain Siefert
- 52-18 Authorizing Contract with Heritage Office Systems for Lease of Copier
- 53-18 Authorizing Mercantile Licenses to be Issued
- 54-18 Appointing Brian Schneider as Tenured Tax Assessor Retroactive to July 1, 2017
- 55-18 Authorizing Refund of Overpayment of Taxes

On a motion by Commissioner Gilmore, second by Mayor Wolk, the resolution consent agenda was approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes. Resolution consent agenda was approved.

PLANNING BOARD APPOINTMENTS

Mayor Wolk read the following Planning Board appointments:

Ken Herman-Class II-one year term; Michael Tovinsky-Class III-one year term;
Thomas Maxwell-Class IV-four year term; Steve Eggert-Class IV-four year term;
Charles Alexander-Class IV-four year term; Charles Zettlemoyer-Alternate-two year term

These are appointments of the Mayor and did not require approval from the commissioners.

REPORTS AND COMMENTS BY COMMISSIONERS

Commissioner Gilmore read highlights from the Mount Ephraim Police Department report for May, 2018. The total calls were 644 and they issued 365 case numbers. He read highlights of the offenses and reported they had 29 adult arrests and one juvenile. He read highlights of the arrest offenses. They served 13 out-of-town warrants. He then read highlights of the training completed by the police department. They issued 305 motor vehicle summonses. He then reported he does not have the fire department report but they have been drilling at the former Sozzi property on Kings Highway. The house will be demolished and the owner allowed the fire department to complete some drills there.

Commissioner Tovinsky reported the Construction Office issued 16 permits for a total of \$13,656.00. We had seven vacant property registrations for a total of \$9937.44 and 10 resale certificates for a total of \$1200.00. Public Works collected 98,260 pounds of single stream recycling and 185 tons of trash for a disposal cost of \$12,763.00. They collected 9800 pounds of metal for total revenue of \$736.00. The gazebo at Shining Star was renovated and we had two businesses that donated time and materials but unfortunately it rained so it could not be used for the 8th grade graduation pictures. It looks really good though. We are installing cameras at Norcross Park and installed new equipment with a grant from Camden County Open Space. Unfortunately it was vandalized by kids who poured Elmer's glue all over the equipment. Public Works got it off and hopefully the cameras will catch this kind of vandalism in the future. If you see kids in there after 9am, please call the police.

Engineer Joe Federici from Federici and Akin reported the bid opening for Northmont Avenue project is June 27. Hopefully construction will begin about a month after the award. The DOT grant funds are not enough to do the full project but NJAWC has agreed to pave the portion we cannot since they replaced the water main. We also received DOT funding for James Street and that work will be done this time next year. The Borough applied for Discretionary Aid for drainage improvements to Bell Road and we received \$350,000.00. We will discuss what work can be done with those funds with the commissioners. The Borough advertised for bids for the sale of the sanitary sewer system and received one bid from NJAWC. We will be reviewing the bid with the commissioners.

Mayor Wolk read the details from the Tax Collector's report for May, 2018, reporting total receipts of \$2,390,770.67 and \$7286.58 in lien redemptions. He thanked everyone who participated in the Memorial Day celebration. We had the Miss Mount Ephraim contest on May 23 and Miss Mount Ephraim is Olivia Malinowski. He thanked all who were involved in that event as well. We will be here again on June 19, one week earlier, for the caucus meeting at 3pm and the commission meeting will be July 5 at 7pm. He wished everyone a Happy July 4 and announced the bike parade, the baby parade and the town parade.

PUBLIC PARTICIPATION

Mayor Wolk opened the meeting to the public and asked that residents state their name and address for the record.

Teresa Ingram from 15 2nd Avenue asked if there was any progress regarding Mount Ephraim Dodge and the landscaping. Joe Federici responded that he spoke with them and they should have the quotes next week. Carl Ingram said that last month you said you were giving them a reasonable amount of time but it has now been four months. We need to give them a deadline. Federici responded that if they do not provide us with a timeline by next week, we will discuss the next step. Ingram said he is not happy with how this is dragging out. Teresa said we had discussed fall as the deadline and she is still hoping that the work is done by then. Solicitor Riso said if we do not get a response from Mount Ephraim by next week, he is prepared to send

a letter from his office to hopefully get them to move faster. He will see that the Ingram's get a copy of any letters that are sent either from him or from the Clerk.

Rick March from George Street asked if the fire department are setting fires in the property on Kings Highway and Commissioner Gilmore answered no they are not. March added that he heard a rumor that the baseball fields are being turned back in football fields. Commissioner Tovinsky answered no—the County is doing work on the Oaklyn Cougars fields. We worked out a deal where they will use our fields for one year while the work is being completed. We will get our whole field re-sodded for allowing them to use our fields. March asked if it would be possible to ask the County to address the drainage problem behind the fields. Commissioner Tovinsky said he will ask them. He will look at it tomorrow with the Public Works supervisor. March said he thinks the problem can be solved by installing a drainage pipe.

Kyle Nash from Rudderow Avenue said there is a lot of trash on Bell Road and he wondered who we can get to clean it up. It is right near the overpass. Commissioner Gilmore said it is state owned property. Commissioner Tovinsky said he will look at it tomorrow with Jim from Public Works and will see if they can get an answer.

Commissioner Gilmore added he was just handed the fire department report for the month and he read highlights of the activities including four drills, four fire investigations, eight mutual aid calls, four assists, three alarms systems, one vehicle fire and two building fires. Job well done by our PD and volunteer fire department as always.

Seeing no further public comment, on a motion by Commissioner Gilmore, second by Mayor Wolk, the public portion was closed and the meeting was adjourned at 7:36pm.

Respectfully submitted,
Terry Shannon
Municipal Clerk