



Borough of Mount Ephraim
Construction/Zoning/Code Enforcement
121 S. Black Horse Pike – Mt. Ephraim, NJ 08059
Phone: 856-931-1546 Ext. 205– Fax: 856-931-5167
Email: tweiss@mountephrain-nj.com

Application for Certificate of:

- Single Family Dwelling RESALE
 - Change of Ownership ONLY
- (No inspection needed, but no one can occupy Property until full CO is issued)

TO BE COMPLETED BY APPLICANT

FEE= \$120.00

Cash: OR Check # _____

Address: _____ Block: _____ Lot: _____

Owner of property: _____ Phone #: _____

Address of owner: _____ or SAME AS ABOVE
(Address – City, State – Zip Code **MUST BE LISTED** if different than address applied for)

IF AVAILABLE:

Realtor/Agent: _____ Phone#: _____

Please provide Email Address so CO can be sent: _____

Buyer of Property: _____ Phone #: _____

Settlement Date: _____

INSPECTION

(See checklist available in our office & www.mountephrain-nj.com to see what is required to pass inspection)

Date: _____ Time: _____

***Please Note*: No CO will be issued until all open permits have been closed.**

Application and fee must be received prior to scheduling any inspection.

If application is mailed in, address to “Attn: Construction” with check made payable to “Borough of Mount Ephraim”. You are required to call our office to schedule inspection once we’ve received form & payment.

****IMPORTANT—APPLICANT MUST CONTACT THE REGIONAL FIRE ALLIANCE TO SCHEDULE A SMOKE DETECTOR, CO DETECTOR AND FIRE INSPECTION PRIOR TO SETTLEMENT. TO CONTACT THE REGIONAL FIRE ALLIANCE, CALL 856-547-0991.**