

**BOROUGH OF MOUNT EPHRAIM
County of Camden**

Report of Audit of Financial Statements

For the Year Ended December 31, 2019

BOROUGH OF MOUNT EPHRAIM
COUNTY OF CAMDEN

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BOROUGH OF MOUNT EPHRAIM

PART I

Report of Audit of Financial Statements

For the Year Ended December 31, 2019

INVERSO & STEWART, LLC

Certified Public Accountants

651 Route 73 North, Suite 402
Marlton, New Jersey 08053
(856) 983-2244
E-Mail: rinverso@inversocpa.com

-Member of-
American Institute of CPAs
New Jersey Society of CPAs

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the Borough Commission
Borough of Mount Ephraim
County of Camden
Mount Ephraim, New Jersey

Report on the Financial Statements

I have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Borough of Mount Ephraim, in the County of Camden, State of New Jersey, as of December 31, 2019 and 2018, and the related statements of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis, statement of expenditures - regulatory basis, and statement of general fixed assets group of accounts for the year ended December 31, 2019 and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the financial statements are prepared by the Borough on the basis of the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In my opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Borough of Mount Ephraim, in the County of Camden, State of New Jersey, as of December 31, 2019 and 2018, or the results of its operations and changes in fund balance for the years then ended.

Opinion on Regulatory Basis of Accounting

In my opinion, the financial statements referred to previously present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Borough of Mount Ephraim, in the County of Camden, State of New Jersey, as of December 31, 2019 and 2018, and the results of its operations and changes in fund balance – regulatory basis of such funds for the years then ended, and the revenues - regulatory basis, expenditures - regulatory basis of the various funds, and general fixed assets, for the year ended December 31, 2019 in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

Other Information

My audits were conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough’s basic financial statements. The supplemental financial statements presented for the various funds are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and are not a required part of the basic financial statements

The supplementary financial statements presented for the various funds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information described in the previous paragraph is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated July 31, 2020 on my consideration of the Borough of Mount Ephraim's, in the County of Camden, State of New Jersey, internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Mount Ephraim's internal control over financial reporting.

Respectfully submitted,

INVERSO & STEWART, LLC
Certified Public Accountants



Robert P. Inverso
Certified Public Accountant
Registered Municipal Accountant

Marlton, New Jersey
July 31, 2020

INVERSO & STEWART, LLC

Certified Public Accountants

651 Route 73 North, Suite 402
Marlton, New Jersey 08053
(856) 983-2244
E-Mail: rinverso@inversocpa.com

-Member of-
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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the Borough Commission
Borough of Mount Ephraim
County of Camden
Mount Ephraim, New Jersey

I have audited, in accordance with the auditing standards generally accepted in the United States of America: the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey of the Borough of Mount Ephraim, in the County of Camden, State of New Jersey, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements, and have issued my report thereon dated July 31, 2020. That report indicated that the Borough of Mount Ephraim's financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America, but were prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the Borough of Mount Ephraim's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, I do not express an opinion on the effectiveness of the Borough of Mount Ephraim's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough of Mount Ephraim's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards or audit requirements as prescribed by the Division of Local Governments Services, Department of Community Affairs, State of New Jersey.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey in considering the Borough's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

INVERSO & STEWART, LLC
Certified Public Accountants



Robert P. Inverso
Certified Public Accountant
Registered Municipal Accountant

Marlton, New Jersey
July 31, 2020

BOROUGH OF MOUNT EPHRAIM
Current Fund
 Statement of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis
 For the Years Ended December 31, 2019 and 2018

	<u>REFERENCE</u>	<u>2019</u>	<u>2018</u>
<u>ASSETS</u>			
Regular Fund:			
Cash - Treasurer	A-4	\$ 4,229,960.85	\$ 2,317,597.71
Cash - Change Fund	A-5	<u>300.00</u>	<u>300.00</u>
Total		<u>4,230,260.85</u>	<u>2,317,897.71</u>
Due State of New Jersey -			
Veterans and Senior Citizens Deductions	A-6	<u>1,630.47</u>	<u>380.47</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	A-7	160,320.46	210,490.36
Tax Title Liens Receivable	A-8	158,804.47	136,559.51
Property Acquired for Taxes - Assessed Valuation	A-9	9,400.00	9,400.00
Sewer Rents Receivable	A-10	12,035.07	17,250.33
Revenue Accounts Receivable	A-11	10,618.66	13,656.15
Prepaid School Taxes	A-16	-	-
Due from Federal and State Grant Fund	A	54,601.03	54,601.03
Due from Trust - Other Fund	B	<u>13,636.13</u>	<u>1,368.37</u>
Total		<u>419,415.82</u>	<u>443,325.75</u>
Deferred Charges:			
Emergency Authorization	A-3	25,000.00	-
Special Emergency Authorization (40A:4-53)	A-12	<u>28,000.00</u>	<u>52,000.00</u>
Total Regular Fund		<u>4,704,307.14</u>	<u>2,813,603.93</u>
Federal and State Grant Fund:			
Cash - Treasurer	A-4	471,624.35	478,108.48
Federal and State Grants Receivable	A-24	524,545.68	569,353.24
Due from Current Fund	A	<u>27,623.36</u>	<u>27,623.36</u>
Total Federal and State Grant Fund		<u>1,023,793.39</u>	<u>1,075,085.08</u>
Total Assets		<u>\$ 5,728,100.53</u>	<u>\$ 3,888,689.01</u>

BOROUGH OF MOUNT EPHRAIM
Current Fund
Statement of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis
For the Years Ended December 31, 2019 and 2018

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>REFERENCE</u>	<u>2019</u>	<u>2018</u>
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3	\$ 378,354.20	\$ 309,768.83
Encumbrances Payable	A-3	30,429.02	38,464.11
Due State of New Jersey			
Veteran & Senior Citizen Deductions	A-6		-
Tax Overpayments	A-14	22,945.21	33,086.28
Prepaid Taxes	A-15	82,435.13	74,613.24
Local School Taxes Payable	A-16	-	-
Due County for Added and Omitted Taxes	A-17	61,113.11	9,206.10
Sewer Rent Overpayments	A-18	453.22	976.77
Due State of New Jersey - Marriage License Fees	A-19	200.00	100.00
Due State of New Jersey - UCC Fees	A-20	787.00	301.00
Reserve for Revaluation	A-21	4,824.61	4,824.61
Reserve for Codification of Ordinances	A-22	3,770.62	3,770.62
Reserve for Master Plan	A-23	8,107.50	35,000.00
Due to Federal and State Grant Fund	A	27,623.36	27,623.36
Due to Other Trust Fund	B	58,945.46	58,945.46
Due to General Capital Fund	C	2,563,417.63	652,666.38
Total Liabilities		3,243,406.07	1,249,346.76
Reserve for Receivables and Other Assets	A	419,415.82	443,325.75
Fund Balance	A-1	1,041,485.25	1,120,931.42
Total Regular Fund		4,704,307.14	2,813,603.93
Federal and State Grant Fund:			
Encumbrances Payable	A-26	418.16	-
Due to Current Fund	A	54,601.03	54,601.03
Due to General Capital Fund	C	428,440.94	428,440.94
Unappropriated Reserves	A-25	15,905.80	-
Appropriated Reserves	A-26	524,427.46	592,043.11
Total Federal and State Grant Fund		1,023,793.39	1,075,085.08
Total Liabilities, Reserves and Fund Balance		\$ 5,728,100.53	\$ 3,888,689.01

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF MOUNT EPHRAIM
Current Fund

Statement of Operations and Changes in Fund Balance - Regulatory Basis
For the Years Ended December 31, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Revenue and Other Income Realized:		
Fund Balance Utilized	\$ 800,000.00	\$ 750,000.00
Miscellaneous Revenue Anticipated	1,505,640.11	2,137,918.71
Receipts from Delinquent Taxes	210,527.52	210,774.05
Receipts from Current Taxes	12,767,174.54	12,568,761.70
Nonbudget Revenues	329,982.93	255,432.40
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	203,731.88	232,493.55
Liquidation of Interfunds and Other Reserves	-	77,355.16
Cancellation of Tax Overpayments	-	3,754.34
	<hr/>	<hr/>
Total Revenue and Other Income Realized	15,817,056.98	16,236,489.91
Expenditures:		
Operations Within "CAPS":		
Salaries and Wages	2,171,757.36	2,140,985.00
Other Expenses	2,380,821.26	2,357,280.00
Deferred Charges and Statutory Expenditures Within "CAPS"	469,371.38	401,175.00
Operations Excluded from "CAPS":		
Salaries and Wages	36,200.00	35,105.00
Other Expenses	75,904.00	118,095.76
Capital Improvements Excluded from "CAPS"	15,000.00	462,000.00
Municipal Debt Service Excluded from "CAPS"	668,372.27	773,974.76
Deferred Charges and Statutory Expenditures Excluded from "CAPS"	24,000.00	17,000.00
County Taxes	2,491,948.32	2,563,708.11
Due County for Added Taxes	61,113.10	9,206.10
Local School District Tax	6,717,534.00	6,548,802.00
Prior Year Overpayment	9,481.46	
Reserve for Receivable Created	-	250.00
	<hr/>	<hr/>
Subtotal	15,121,503.15	15,427,581.73
Less: Expenditures to be Raised by Future Taxes	25,000.00	-
	<hr/>	<hr/>
Total Expenditures	15,096,503.15	15,427,581.73
Statutory Excess to Fund Balance (Carried Forward)	720,553.83	808,908.18

BOROUGH OF MOUNT EPHRAIM
Current Fund
Statement of Operations and Changes in Fund Balance - Regulatory Basis
For the Years Ended December 31, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Statutory Excess to Fund Balance (Brought Forward)	\$ 720,553.83	\$ 808,908.18
Fund Balance January 1	<u>1,120,931.42</u>	<u>1,062,023.24</u>
Total	1,841,485.25	1,870,931.42
Decreased by Utilization as Anticipated Revenue	<u>800,000.00</u>	<u>750,000.00</u>
Fund Balance December 31	<u>\$ 1,041,485.25</u>	<u>\$ 1,120,931.42</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF MOUNT EPHRAIM
Current Fund
Statement of Revenues - Regulatory Basis
For the Year Ended December 31, 2019

	<u>BUDGET</u>	<u>SPECIAL NJS 40A:4-87</u>	<u>REALIZED</u>	<u>EXCESS (DEFICIT)</u>
Fund Balance Anticipated	\$ 800,000.00	\$ -	\$ 800,000.00	\$ -
Miscellaneous Revenues:				
Local Revenues:				
Licenses:				
Alcoholic Beverage	4,000.00		4,566.00	566.00
Other	5,600.00		7,114.17	1,514.17
Fees and Permits	30,000.00		33,578.05	3,578.05
Fines and Costs:				
Municipal Court	180,000.00		198,031.11	18,031.11
Interest and Costs on Taxes	45,000.00		44,475.92	(524.08)
Sewer Rents	225,000.00		119,216.35	(105,783.65)
Cable TV Franchise Fees	72,000.00		68,226.40	(3,773.60)
State Aid Without Offsetting Appropriations:				
Energy Receipts Tax	413,704.00		413,704.00	-
Uniform Construction Code	40,000.00		45,031.00	5,031.00
Shared Service Agreement				
Borough of Runnemede				
Trash Collection	48,965.00		55,825.94	6,860.94
Borough of Brooklawn and Merchantville				
Construction Code	8,200.00		8,882.14	682.14
Reserve for Debt Service	417,000.00		417,000.00	-
Billboard Lease	45,046.00		80,100.00	35,054.00
Firehouse Lease	2,400.00		2,400.00	-
Special Items Offset with Appropriations:				
Recycling Tonnage Grant	5,806.05		5,806.05	-
Body Armor Grant Fund	1,682.98		1,682.98	-
Total	<u>1,544,404.03</u>	<u>-</u>	<u>1,505,640.11</u>	<u>(38,763.92)</u>
Receipts from Delinquent Taxes	187,500.00		210,527.52	23,027.52
Amount to be Raised by Taxes for Support of Municipal Budget -				
Local Tax for Municipal Purposes	<u>3,628,987.97</u>		<u>3,815,299.12</u>	<u>186,311.15</u>
Budget Totals	6,160,892.00	-	6,331,466.75	<u>\$ 170,574.75</u>
Nonbudget Revenues	-		329,982.93	
Total	<u>\$ 6,160,892.00</u>	<u>\$ -</u>	<u>\$ 6,661,449.68</u>	

BOROUGH OF MOUNT EPHRAIM
Current Fund
Statement of Revenues - Regulatory Basis
For the Year Ended December 31, 2019

ANALYSIS OF REALIZED REVENUE

Allocation of Current Tax Collections:	
Revenue from Collections	\$ 12,767,174.54
Allocated to School and County Taxes	<u>9,270,595.42</u>
Balance for Support of Municipal Budget Appropriations	3,496,579.12
Add Appropriation - Reserve for Uncollected Taxes	<u>318,720.00</u>
Amount for Support of Municipal Budget Appropriations	<u>\$ 3,815,299.12</u>
Receipts from Delinquent Taxes:	
Delinquent Tax Collections	\$ 205,997.05
Tax Title Liens	<u>4,530.47</u>
	<u>\$ 210,527.52</u>
Miscellaneous Revenue:	
Landlord Registration	\$ 2,975.00
Recycling	4,373.40
Payment in Lieu of Taxes	36,000.00
Vacant Properties	18,869.31
Sewer Penalties	7,991.46
Interest on Investments	20,158.08
Refund of Prior Year Expense	66,667.00
Property Owner Lists	60.00
Hall Rental	6,800.00
Vets and Senior Citizen Admin Fee	259.45
HIF Dividend	134,598.00
JIF Safety Award	1,500.00
Restitution	684.00
Property Maintenance	212.28
Zoning Fees	3,970.00
Miscellaneous Refunds	22,071.93
Motor Vehicle Inspection Fines	2,400.00
Miscellaneous	<u>393.02</u>
Total	<u>\$ 329,982.93</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF MOUNT EPHRAIM

Current Fund

**Statement of Expenditures - Regulatory Basis
For the Year Ended December 31, 2019**

	Appropriations		Budget After Modification	Paid or Charged	Expended		Unexpended Balance Canceled
	Budget	Emergency Appropriation			Encumbered	Reserved	
GENERAL APPROPRIATIONS:							
Operations Within "CAPS":							
General Government:							
Administrative and Executive:							
Salaries and Wages	\$ 11,750.00	\$ 11,750.00	\$ 11,750.00	\$ 10,450.09	\$ 1,299.91	\$ -	
Other Expenses	4,000.00	4,000.00	4,000.00	3,258.87	24.00	717.13	
Municipal Clerk							
Salaries and Wages	12,000.00	12,568.27	12,568.27	12,568.27			
Other Expenses	53,000.00	52,570.00	52,570.00	52,165.13	\$49.48	355.39	
Financial Administration:							
Salaries and Wages	72,500.00	73,588.67	73,588.67	73,588.67			
Other Expenses	20,000.00	20,000.00	20,000.00	17,416.96	328.87	2,254.17	
Audit Services							
Other Expenses	25,000.00	25,000.00	25,000.00	25,000.00			
Data Processing							
Other Expenses	11,000.00	19,000.00	19,000.00	7,781.15	\$8,866.78	2,352.07	
Collection of Taxes:							
Salaries and Wages	94,000.00	94,000.00	94,000.00	92,087.02		1,912.98	
Other Expenses	16,000.00	16,000.00	16,000.00	8,165.81		7,834.19	
Liquidation of Tax Title Liens							
Other Expenses	1,500.00	1,500.00	1,500.00	647.40		852.60	
Tax Assessment Administration							
Salaries and Wages	15,500.00	15,543.67	15,543.67	15,543.67			
Other Expenses	4,000.00	7,000.00	7,000.00	6,103.50	623.70	272.80	
Legal Services and Costs							
Other Expenses	85,000.00	85,000.00	85,000.00	72,858.98	1,783.20	10,357.82	
Engineering Services and Costs							
Other Expenses	70,000.00	90,000.00	90,000.00	71,505.36		18,494.64	
Municipal Land Use Law (N.J.S.A. 40:SSD-1):							
Planning Board:							
Salaries and Wages	9,850.00	10,584.19	10,584.19	10,584.19			
Other Expenses	13,650.00	10,650.00	10,650.00	4,814.67	2,777.71	3,057.62	
Insurance:							
Group Insurance	952,000.00	952,000.00	952,000.00	946,877.68		5,122.32	
Liability Insurance	117,620.00	117,620.00	117,620.00	117,584.00		36.00	
Workers Compensation	100,000.00	100,000.00	100,000.00	85,810.00		14,190.00	
Health Benefit Waiver	30,000.00	30,587.08	30,587.08	30,587.08			

BOROUGH OF MOUNT EPHRAIM
Current Fund

Statement of Expenditures - Regulatory Basis
 For the Year Ended December 31, 2019

	Appropriations		Budget After Modification	Paid or Charged	Expended		Unexpended Balance Canceled
	Budget	Emergency Appropriation			Encumbered	Reserved	
GENERAL APPROPRIATIONS:							
Operations Within "CAPS":							
Police							
Salaries and Wages	\$ 1,360,000.00		\$ 1,360,000.00	\$ 1,227,127.88	\$ -	\$ 132,872.12	\$ -
Other Expenses	100,000.00		88,000.00	59,045.85	6,100.27	22,853.88	
Civil Defense and Disaster Control (Emergency Mgmt)							
Salaries and Wages	1,525.00		1,562.64	1,562.64			
Other Expenses	10,000.00		10,000.00	8,985.98	320.17	693.85	
Aid to Volunteer Fire Companies							
Other Expenses	64,150.00		64,150.00	36,820.86	4,554.38	22,774.76	
Aid to Volunteer - Ambulance	10,000.00		10,000.00	5,746.41	21.04	4,232.55	
Fire Hydration Service (Water)	59,000.00		59,000.00	54,408.42		4,591.58	
Road Repairs and Maintenance							
Salaries and Wages	200,000.00		205,464.65	205,464.65			
Other Expenses	32,000.00		32,000.00	24,986.40	1,349.37	5,664.23	
Garbage and Trash Collection							
Salaries and Wages	174,000.00		175,322.38	175,322.38			
Other Expenses	2,200.00		2,200.00	1,053.29		1,146.71	
Solid Waste Disposal							
Other Expenses	180,000.00		180,000.00	148,760.79	544.34	30,694.87	
Public Buildings and Grounds							
Salaries and Wages	3,500.00		3,850.00	3,804.78		45.22	
Other Expenses	55,000.00		57,000.00	55,804.22	802.58	393.20	
Sewer System							
Salaries and Wages	45,000.00		21,970.00	21,603.78		366.22	
Other Expenses	40,000.00	25,000.00	65,000.00	64,566.31		433.69	
Vehicle Maintenance							
Other Expenses	62,000.00		49,319.18	37,705.08	2,283.13	9,330.97	
Health and Human Services							
Registrar of Vital Statistics							
Salaries and Wages	2,100.00		2,100.00	2,099.89		0.11	
Other Expenses	900.00		900.00	160.00		740.00	

BOROUGH OF MOUNT EPHRAIM
Current Fund
 Statement of Expenditures - Regulatory Basis
 For the Year Ended December 31, 2019

	Appropriations		Budget After Modification	Paid or Charged	Expended		Unexpended Balance Canceled
	Budget	Emergency Appropriation			Encumbered	Reserved	
GENERAL APPROPRIATIONS:							
Operations Within "CAPS":							
Senior Citizen Transportation	\$ 5,175.00		\$ 5,225.00	\$ 5,225.00	\$ -	\$ -	\$ -
Other Expenses							
Other Common Operating Functions	3,500.00		4,050.00	4,050.00			
Celebration of Public Event, Anniversary or Holiday							
Other Expenses	65,000.00		65,000.00	54,306.10		10,693.90	
Utility and Bulk Purchases	62,000.00		62,000.00	49,429.88		12,570.12	
Electricity	28,000.00		32,000.00	31,373.15		626.85	
Street Lights	48,000.00		48,000.00	36,936.44		11,063.56	
Telephone	3,000.00		3,000.00	2,464.00		536.00	
Gasoline							
Sewer							
Municipal Court Functions							
Municipal Court	117,000.00		117,000.00	94,183.65		22,816.35	
Salaries and Wages							
Uniform Construction Code							
State Uniform Construction Code							
Construction Code Official	56,500.00		57,982.10	57,982.10		784.77	
Salaries and Wages	4,850.00		4,850.00	4,065.23			
Other Expenses							
Inspection of Rentals and Certification of Habitability	7,200.00		7,410.79	7,410.79			
Salaries and Wages	150.00		150.00	0.00		150.00	
Other Expenses							
Stormwater Regulation	1,060.00		1,060.00	41.22		1,018.78	
Salaries and Wages	1,050.00		1,050.00	1,050.00			
Other Expenses							
Dog Regulation							
Other Expenses	7,000.00		7,000.00	6,053.00		947.00	
Total Operations Including Contingent - Within "CAPS"	4,529,230.00	25,000.00	4,552,578.62	4,154,998.67	30,429.02	367,150.93	
Detail:							
Salaries and Wages	2,183,485.00		2,171,757.36	2,011,425.67		160,331.69	
Other Expenses	2,345,745.00	25,000.00	2,380,821.26	2,143,573.00	30,429.02	206,819.24	

BOROUGH OF MOUNT EPHRAIM
Current Fund
 Statement of Expenditures - Regulatory Basis
 For the Year Ended December 31, 2019

	Appropriations		Budget After Modification	Paid or Charged	Expended		Unexpended Balance Canceled
	Budget	Emergency Appropriation			Encumbered	Reserved	
Deferred Charges and Statutory Expenditures - Municipal - Within "CAPS":							
STATUTORY EXPENDITURES:							
Contribution to:							
Public Employees Retirement System	\$ 82,585.00		\$ 82,585.00	\$ 82,583.00	\$ -	\$ 2.00	\$ -
Police & Fireman's Retirement System	295,135.00		295,135.00	295,134.00		1.00	
Defined Contribution Retirement System	1,000.00		1,000.00	0.00		1,000.00	
Social Security System (O.A.S.I.)	80,000.00		81,651.38	81,651.38			
Unemployment Compensation Insurance	9,000.00		9,000.00	8,217.06		782.94	
Total Deferred Charges and Statutory Expenditures - Municipal Within "CAPS"	467,720.00		469,371.38	467,585.44		1,785.94	
Total General Appropriations - For Municipal Purposes Within "CAPS"	4,996,950.00	25,000.00	5,021,950.00	4,622,584.11	30,429.02	368,936.87	
GENERAL APPROPRIATIONS: Operations Excluded from "CAPS":							
Recycling Tax	6,150.00		6,150.00	5,704.56		445.44	
Total Other Operations Excluded from "CAPS":	6,150.00		6,150.00	5,704.56		445.44	
GENERAL APPROPRIATIONS: Operations Excluded from "CAPS":							
Municipal Shared Service Agreements							
Borough of Barrington							
Shared Truck Wash							
Other Expenses	4,000.00		4,000.00	-		4,000.00	
Borough of Barrington							
Municipal Clerk							
Other Expenses	27,700.00		27,700.00	27,700.00			
Borough of Brooklawn and Merchantville							
Construction Code Official							
Salaries & Wages	8,200.00		8,200.00	3,744.07		4,455.93	
Borough of Runnemede							
Shared Trash Collection							
Salaries & Wages	28,000.00		28,000.00	28,000.00			
Other Expenses	20,965.00		20,965.00	20,965.00			

BOROUGH OF MOUNT EPHRAIM
Current Fund

Statement of Expenditures - Regulatory Basis
For the Year Ended December 31, 2019

	Appropriations		Budget After Modification	Expended		Unexpended Balance Canceled
	Budget	Emergency Appropriation		Paid or Charged	Encumbered	
GENERAL APPROPRIATIONS:						
Operations Excluded from "CAPS":						
Municipal Shared Service Agreements						
Borough of Stafford						
Shared Electrical Sub-Code Official						
Other Expenses	\$ 9,600.00		\$ 9,600.00	\$ 9,084.04	\$ 515.96	\$ -
Total Municipal Shared Service Agreements	<u>98,465.00</u>		<u>98,465.00</u>	<u>89,493.11</u>	<u>8,971.89</u>	
GENERAL APPROPRIATIONS:						
Operations Excluded from "CAPS":						
Public and Private Programs Offset by Revenues:						
Body Armor Replacement Grant	1,683.00		1,683.00	1,683.00		
Recycling Tonnage Grant	5,806.00		5,806.00	5,806.00		
Total Public and Private Programs Offset by Revenues	<u>7,489.00</u>		<u>7,489.00</u>	<u>7,489.00</u>		
Total Operations - Excluded From "CAPS"	<u>112,104.00</u>		<u>112,104.00</u>	<u>102,686.67</u>	<u>9,417.33</u>	
Detail:						
Salaries and Wages	36,200.00		36,200.00	31,744.07	4,455.93	
Other Expenses	75,904.00		75,904.00	70,942.60	4,961.40	
GENERAL APPROPRIATIONS:						
Capital Improvements - Excluded From "CAPS"						
Capital Improvement Fund	15,000.00		15,000.00	15,000.00		
Public and Private Programs Offset by Revenues:						
NJ Transportation Trust Fund Authority Act						
Total Capital Improvements - Excluded From "CAPS"	<u>15,000.00</u>		<u>15,000.00</u>	<u>15,000.00</u>		

BOROUGH OF MOUNT EPHRAIM
Current Fund
Statement of Expenditures - Regulatory Basis
For the Year Ended December 31, 2019

	Appropriations		Budget After Modification	Expended		Unexpended Balance Canceled
	Budget	Emergency Appropriation		Paid or Charged	Encumbered	
GENERAL APPROPRIATIONS:						
Municipal Debt Service - Excluded From "CAPS"						
Payment of Bond Principal	\$ 285,000.00		\$ 285,000.00	\$ -	\$ -	\$ -
Payment of Bond Anticipation Notes and Capital Notes	134,650.00		134,650.00			25,609.71
Interest on Bonds	194,218.00		194,218.00			68.97
Interest on Notes	24,570.00		24,570.00			
Capital Lease Obligations Approved Prior to 7/1/07						
Principal	43,000.00		43,000.00			
Interest	12,680.00		12,680.00			67.05
Total Municipal Debt Service - Excluded From "CAPS"	694,118.00		694,118.00			25,745.73
Deferred Charges - Excluded From "CAPS"						
Special Emergency Appropriations	24,000.00		24,000.00			
Total Deferred Charges - Excluded From "CAPS"	24,000.00		24,000.00			
Total General Appropriations for Municipal Purposes Excluded From "CAPS"	845,222.00		845,222.00		9,417.33	25,745.73
Subtotal General Appropriations Reserve for Uncollected Taxes	5,842,172.00	25,000.00	5,867,172.00	30,429.02	378,354.20	25,745.73
	318,720.00		318,720.00			
TOTAL GENERAL APPROPRIATIONS	\$ 6,160,892.00	\$ 25,000.00	\$ 6,185,892.00	\$ 30,429.02	\$ 378,354.20	\$ 25,745.73

BOROUGH OF MOUNT EPHRAIM
Current Fund
Statement of Expenditures - Regulatory Basis
For the Year Ended December 31, 2019

Analysis of Budget After Modification:

Original Budget	\$ 6,160,892.00	
By Emergency Appropriation 40A:4-47	<u>25,000.00</u>	
		<u>\$ 6,185,892.00</u>

Analysis of Paid or Charged:

Reserve for Federal and State Grants - Appropriated	\$ 7,489.03	
Reserve for Uncollected Taxes	318,720.00	
Due to General Capital Fund	15,000.00	
Special Emergency	24,000.00	
Cash Disbursed	<u>5,386,154.02</u>	
 Total		 <u>\$ 5,751,363.05</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF MOUNT EPHRAIM

Trust Fund

Statement of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis
For the Years Ended December 31, 2019 and 2018

	<u>REFERENCE</u>	<u>2019</u>	<u>2018</u>
<u>ASSETS</u>			
Animal Control Fund:			
Cash - Treasurer	B-1	\$ 6,903.47	\$ 3,274.96
Total Animal Control Fund		<u>6,903.47</u>	<u>3,274.96</u>
Other Funds:			
Cash - Treasurer	B-1	474,483.45	268,444.00
Due from Current Fund	A	58,945.46	58,945.46
Accounts Receivable		29,680.36	10,695.26
Total Other Funds		<u>563,109.27</u>	<u>338,084.72</u>
Total Assets		<u>\$ 570,012.74</u>	<u>\$ 341,359.68</u>
<u>LIABILITIES AND RESERVES</u>			
Animal Control Fund:			
Due State of New Jersey		\$ 3.60	\$ 2.40
Reserve for Animal Control Expenditures	B-2	6,899.87	3,272.56
Total Animal Control Fund		<u>6,903.47</u>	<u>3,274.96</u>
Other Funds:			
Due Current Fund	A	13,636.13	1,368.37
Payroll Deductions Payable		19,995.60	20,074.19
Due to Criminal Disposition & Review Board		11,032.53	8,387.13
Reserve for :			
Unemployment Compensation	B-3	5,719.43	5,401.12
Escrow Trust Fund	B-4	97,080.99	85,321.49
Law Enforcement - Forfeited Funds	B-5	10,709.10	8,306.59
Tax Title Lien Redemption Trust	B-6	4,542.20	12,712.69
Tax Sale Premiums	B-7	254,600.00	114,600.00
Off Duty Police	B-8	144,500.48	73,348.27
Public Defender Fees	B-9	1,023.08	8,315.74
POAA Fees	B-10	147.05	127.05
Police Donations	B-11	122.68	122.08
Total Other Funds		<u>563,109.27</u>	<u>338,084.72</u>
Total Liabilities and Reserves		<u>\$ 570,012.74</u>	<u>\$ 341,359.68</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF MOUNT EPHRAIM
General Capital Fund
Statement of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis
For the Years Ended December 31, 2019 and 2018

	<u>REFERENCE</u>	<u>2019</u>	<u>2018</u>
<u>ASSETS</u>			
Cash - Treasurer	C-2	\$ 103,760.24	\$ 293,311.01
State Grant Receivable		23,779.35	23,779.35
Due from Current Fund	A	2,563,417.63	652,666.38
Due from Federal and State Grant Fund	A	428,440.94	428,440.94
Due from Camden County Improvement Authority		4,035.37	4,035.37
Amount to be Provided by Lease	C-10	274,000.00	317,000.00
Deferred Charges to Future Taxation:			
Funded	C-4	4,380,000.00	4,610,000.00
Unfunded	C-5	2,036,048.00	1,260,698.00
Total		<u>\$ 9,813,481.53</u>	<u>\$ 7,589,931.05</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
General Serial Bonds Payable	C-8	\$ 4,380,000.00	\$ 4,610,000.00
Bond Anticipation Notes Payable	C-9	2,035,313.00	1,259,963.00
Obligations Under Capital Lease	C-10	274,000.00	317,000.00
Improvement Authorizations:			
Funded	C-7	60,106.90	76,030.47
Unfunded	C-7	1,345,127.01	591,002.96
Capital Improvement Fund	C-6	35.10	35.10
Reserve for Debt Service		1,718,849.72	735,849.72
Due to Current Fund	A		
Fund Balance	C-1	49.80	49.80
Total		<u>\$ 9,813,481.53</u>	<u>\$ 7,589,931.05</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF MOUNT EPHRAIM
General Capital Fund
Statement of Fund Balance - Regulatory Basis
For the Year Ended December 31, 2019

Balance December 31, 2019 and 2018

\$ 49.80

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF MOUNT EPHRAIM
GENERAL FIXED ASSETS ACCOUNT GROUP
Statement of Changes in General Fixed Assets - Regulatory Basis
For the Year Ended December 31, 2019

	Balance December 31, 2018	Additions	Retirements	Balance December 31, 2019
General Fixed Assets:				
Land and Land Improvements	\$ 712,900.00	\$ -	\$ -	\$ 712,900.00
Building and Building Improvements	3,890,200.00	-	-	3,890,200.00
Machinery and Equipment	<u>3,381,739.58</u>	<u>-</u>	<u>-</u>	<u>3,381,739.58</u>
Total	<u><u>\$ 7,984,839.58</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 7,984,839.58</u></u>
Investment in General Fixed Assets	<u><u>\$ 7,984,839.58</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 7,984,839.58</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity - The Borough of Mount Ephraim is located in Camden County, New Jersey. The present population according to the 2019 estimate is 4,587.

The Borough of Mount Ephraim was incorporated in 1926 and operates under a Commission form of government. There are three commissioners elected to four-year terms. Each commissioner is selected to be Director of departments comprising the government.

Component Units – GASB Statement No. 14, *The Financial Reporting Entity* and GASB Statement No. 39, *Determining Whether Certain Organizations are Component Unit*, provide guidance that all entities associated with a primary government are potential component units and should be evaluated for inclusion in the financial reporting entity. A primary government is financially accountable not only for the organizations that make up its legal entity, but also for legally separate organizations that meet the criteria established by GASB Statements No. 14 and No. 39. In addition, GASB Statement No. 61, provides additional guidance for organizations that do not meet the financial accountability criteria for inclusion as component units but that nevertheless should be included because the primary government's management determines that it would be misleading to exclude them. GASB Statement No. 80, *Blending Requirements for Certain Component Units* - an Amendment of GASB Statement No. 14 amends the blending requirements for the financial statement presentation of component units of all state and local governments. The additional criteria requires blending of a component unit incorporated as a not-for-profit corporation in which the primary government is the sole corporate member. There were no additional entities required to be included in the reporting entity under the criteria as described above. Furthermore, the Borough is not includable in any other reporting entity on the basis of such criteria.

Basis of Accounting, Measurement Focus and Basis of Presentation - The financial statements of the Borough contain all funds and account groups in accordance with the "Requirements of Audit" as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the "Requirements" are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these "Requirements". In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this Note.

In accordance with the "Requirements", the Borough accounts for its financial transactions through the use of separate funds which are described as follows.

Current Fund - The Current Fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grant funds.

Trust Funds - The various Trust Funds account for receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - The General Capital Fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

Budgets and Budgetary Accounting - The Borough must adopt an annual budget for its Current Fund in accordance with N.J.S.A. 40A:4et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the Borough. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to the adopted budgets, if any, are detailed in the statements of revenues and expenditures.

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Budgets and Budgetary Accounting (Continued) - An extension of the statutory dates for introduction, approval and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Borough's financial statements.

Cash, Cash Equivalents and Investments - Cash and cash equivalents, for all funds, include petty cash, change funds, cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost. Consequently, unrealized gain or loss on investments has not been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local utilities and other state agencies.

N.J.S.A. 17:9-41et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the Borough requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

Interfunds - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balances.

General Fixed Assets - Accounting for Governmental Fixed Assets, as required by N.J.A.C. 5:30-5.6, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and Budget Circular A-87 (Attachment B, Section 19), except that the useful life of such property is at least five years. The Borough has adopted a capitalization threshold of \$5,000 the maximum amount allowed by the Circular.

Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. Donated general fixed assets are recorded at their estimated fair market value on the acquisition date. Donated general fixed assets are recorded at their estimated fair market value on the acquisition date. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation. The Borough is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements and transfers of fixed assets.

Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

General Fixed Assets (Continued) - In addition, a Statement of General Fixed Assets, reflecting the activity for the year, must be included in the Borough's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that includes accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage or theft. No depreciation of general fixed assets is recorded.

Foreclosed Property - Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason, the value of foreclosed property has not been included in the General Fixed Assets Account Group. If such property is converted to a municipal use, it will be recorded in the General Fixed Assets Account Group.

Deferred Charges - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

Liens Sold for Other Governmental Units - Liens sold on behalf of other governmental units are not recorded on the records of the Borough until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

Fund Balance - Fund Balance included in the Current Fund represent amounts available for anticipation as revenue in future years' budgets, with certain restrictions.

Appropriation Reserves - Appropriation reserves covering unexpended appropriation balances are automatically created at year end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income.

Compensated Absences and Postemployment Benefits - Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

Revenues - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from Federal and State grants are realized when anticipated as such in the Borough's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Borough's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Borough which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Property Tax Revenues - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Borough's annual budget, but also the amounts required in support of the budgets of the Mount Ephraim Borough School District and the County of Camden. Unpaid property taxes are subject to tax sale in accordance with the statutes.

School Taxes - The Borough is responsible for levying, collecting and remitting school taxes for the Mount Ephraim Borough School District. Operations are charged for the full amount required to be raised from taxation to operate the local school district for the period from January 1 to December 31.

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

County Taxes - The Borough is responsible for levying, collecting and remitting county taxes for the County of Camden. Operations is charged for the amount due the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of Added and Omitted Taxes certified to the County Board of Taxation by October 10 of the current year and due to be paid to the County by February 15 of the following year.

Reserve for Uncollected Taxes - The inclusion of the "Reserve for Uncollected Taxes" appropriation in the Borough's annual budget protects the Borough from taxes not paid currently. The Reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

Expenditures - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Outstanding encumbrances are offset by an account entitled "Reserve for Encumbrances". The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal payments on outstanding general capital bonds and notes are provided on the cash basis and interest on general capital indebtedness is on the cash basis.

Long-Term Debt - Long-Term Debt, relative to the acquisition of capital assets, is recorded as a liability in the General Capital Funds. Where an improvement is a "local improvement", i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the Trust Fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

Interest on Delinquent Taxes - It is the policy of the Borough to collect interest for the nonpayment of taxes or assessments on or before the date when they would become delinquent. The Tax Collector is authorized to charge eight percent (8%) per annum on the first \$1,500 of taxes becoming delinquent after due date and eighteen percent (18%) per annum on any amount of taxes in excess of \$1,500 becoming delinquent after the due date and if a delinquency is in excess of \$10,000 and remains in arrears beyond December 31st, an additional penalty of six percent (6%) shall be charged against the delinquency. There is a ten (10) day grace period.

Comparative Data - Comparative total data for the prior year have been presented in the accompanying statements of assets, liabilities, reserves and fund balance and statement of operations in order to provide an understanding of changes in the Borough's financial position. However, comparative (i.e., presentation of prior year totals by fund type) data have not been presented in the statement of revenues - regulatory basis and the statement of expenditures - regulatory basis since their inclusion would make the statements unduly complex and difficult to read.

NOTE 2. CASH AND CASH EQUIVALENTS

Custodial Credit Risk Related to Deposits - Custodial credit risk refers to the risk that, in the event of a bank failure, the Municipality's deposits may not be recovered. Although the Municipality does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Unit. Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings or funds that may pass to the Municipality relative to the happening of a future condition.

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 2. CASH AND CASH EQUIVALENTS (CONTINUED)

Such funds are shown as uninsured and uncollateralized. Of the Municipality's amount on deposit of \$5,352,829 as of December 31, 2019, \$250,000 was insured under FDIC and the remaining balance of \$5,102,829 was collateralized under GUDPA.

NOTE 3. PROPERTY TAXES

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four years.

<u>Comparative Schedule of Tax Rates</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Total Tax Rate	\$ 4.659	\$ 4.618	\$ 4.550	\$ 4.407	\$ 4.255
Apportionment of Tax Rate:					
Municipal	\$ 1.317	\$ 1.317	\$ 1.317	\$ 1.286	\$ 1.251
County	0.904	0.929	0.921	0.898	0.869
Local School	2.438	2.372	2.312	2.223	2.135

Assessed Valuation

2019	\$ 275,581,000
2018	276,114,900
2017	276,071,900
2016	276,811,603
2015	278,057,816

Comparison of Tax Levies and Collections

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2019	\$ 13,149,674	\$ 12,767,175	97.09%
2018	12,796,644	12,568,762	98.21%
2017	12,593,476	12,362,224	98.16%
2016	12,217,628	12,015,043	98.34%
2015	11,840,402	11,597,651	97.95%

Delinquent Taxes and Tax Title Liens

<u>Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2019	\$ 158,804	\$ 160,320	\$ 319,124	2.43%
2018	136,560	210,490	347,050	2.71%
2017	118,933	225,416	344,349	2.73%
2016	93,303	186,871	280,174	2.29%
2015	80,826	237,532	318,358	2.69%

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 3. PROPERTY TAXES (CONTINUED)

The following comparison is made of the number of tax title liens receivable on December 31, of the last current year and previous four years.

<u>Year Ended</u>	<u>Number</u>
2019	34
2018	31
2017	31
2016	20
2015	18

NOTE 4. PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last valuation of such properties, for the current and previous four years was as follows:

<u>Year Ended</u>	<u>Amount</u>
2019	\$ 9,400
2018	9,400
2017	9,400
2016	9,400
2015	9,400

NOTE 5. SEWER UTILITY LEVY

The following is a five-year comparison of certain statistical information relative to the sewer utility levy and collections for the current and previous four years.

<u>Comparison of Sewer Utility Levies and Collections</u>			
<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2019	\$ 229,055	\$ 217,020	94.75%
2018	229,965	212,750	92.51%
2017	230,090	217,436	94.50%
2016	229,194	218,336	95.26%
2015	230,299	213,185	92.57%

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 6. FUND BALANCES APPROPRIATED

The following schedule details the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets.

<u>Year</u>	<u>Balance December 31,</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>
<u>Current Fund</u>			
2019	\$ 1,041,485	\$ 750,000	72.01%
2018	1,120,931	800,000	71.37%
2017	1,062,023	750,000	70.62%
2016	1,090,544	640,000	58.69%
2015	734,813	424,500	57.77%

NOTE 7. PENSION PLANS

Substantially all of the Borough's employees participate in one of the following pension plans which have been established by State statute, and are administered by the New Jersey Division of Pensions and Benefits (Division): the Police and Firemen's Retirement System (PFRS), the Public Employees' Retirement System (PERS) or the Defined Contribution Retirement Program (DCRP). Each plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the State of New Jersey, Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey, 08625-0295.

Police and Firemen's Retirement System (PFRS)

Plan Description - The Police and Firemen's Retirement System is a cost sharing multiple-employer defined benefit pension plan established in 1944. The PFRS provides retirement, death and disability, and medical benefits to qualified members. Vesting and benefit provisions are established by N.J.S.A. 43:16A and 43:3B.

Vesting and Benefit Provisions - The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement, death and disability benefits. All benefits vest after ten years of service, except disability benefits, which vest after four years of service.

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to May 22, 2010
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years, but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 7. PENSION PLANS (CONTINUED)

Police and Firemen's Retirement System (PFRS) (Continued)

Contributions - The contribution requirements of plan members are determined by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate is 10.0%. Employers' contributions are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.

Special Funding Situation Component - Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68, and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to record in the government-wide financial statements or to disclose in the notes to the financial statements of the local participating employer related to this legislation.

The Borough's contractually required contribution rate for the year ended December 31, 2019 was 31.50% of the Borough's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, including an additional amount to finance any unfunded accrued liability.

Based on the most recent PFRS measurement date of June 30, 2019, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2019 is \$313,126 and is payable by April 1, 2020. Due to the basis of accounting described in Note 1, no liability has been recorded in the financial statements for this amount. Based on the PFRS measurement date of June 30, 2018, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2018 was \$295,134, which was paid by April 1, 2019. Employee contributions to the pension plan during the year ended December 31, 2019 were \$99,410.

The amount of contractually required contribution for the State of New Jersey's proportionate share, associated with the Borough, for the year ended December 31, 2019 was 4.06% of the Borough's covered payroll.

Based on the most recent PFRS measurement date of June 30, 2019, the State's contractually required contribution, on-behalf of the Borough, to the pension plan for the year ended December 31, 2019 is \$40,362 and is payable by April 1, 2020. Based on the PFRS measurement date of June 30, 2018, the State's contractually required contribution, on-behalf of the Borough, to the pension plan for the year ended December 31, 2018 was \$32,862, which was paid on April 1, 2019.

The Borough is billed annually for its normal contributions plus any accrued liability. These contributions, equal to the required contributions are detailed below.

<u>Fiscal Year</u>	<u>Normal Contributions</u>	<u>Accrued Liability</u>	<u>Non Contributory Life</u>	<u>Total Liability Paid by Borough</u>
2019	\$ 92,634	\$ 191,289	\$ 11,211	\$ 295,134
2018	73,565	153,143	9,546	236,254
2017	84,118	152,272	10,744	247,134

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 7. PENSION PLANS (CONTINUED)

Police and Firemen's Retirement System (PFRS) (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflow of Resources and Deferred Inflows of Resources Related to Pensions – For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the PFRS and additions to/deductions from PFRS fiduciary net position have been determined on the same basis as they are reported by PFRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

For the year ended December 31, 2019, the Borough's proportionate share of pension expense is \$69,601. This expense is not recognized by the Borough because of the regulatory basis of accounting as described in Note 1. At December 31, 2019, the Borough proportionate share of the net pension liability is \$3,793,623 and deferred outflows of resources related to PFRS from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 32,023	\$ 24,018
Changes of assumptions	129,990	1,226,064
Net Difference between projected and actual earnings on pension plan investments		51,402
Changes in proportion	493,370	341,348
Borough contributions subsequent to the measurement date	313,126	
Total	\$ 968,509	\$ 1,642,832

\$313,126 included in deferred outflows of resources, will be included as a reduction of the net pension liability in the year ending December 31, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

For the year ended:	Net Deferred Outflows (Inflows) of Resources
2020	\$ (157,870)
2021	(157,870)
2022	(401,014)
2023	(122,470)
2024	(148,225)
Total	\$ (987,449)

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 7. PENSION PLANS (CONTINUED)

Police and Firemen's Retirement System (PFRS) (Continued)

The amortization of the above other deferred outflows of resources and deferred inflows of resources related to pensions will be over the following number of years:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience		
Year of Pension Plan Deferral:		
June 30, 2014	-	-
June 30, 2015	-	5.53
June 30, 2016	-	5.58
June 30, 2017	5.59	
June 30, 2018	5.73	
June 30, 2019		5.92
Changes of assumptions		
June 30, 2014	6.17	-
June 30, 2015	5.53	-
June 30, 2016	5.58	-
June 30, 2017	-	5.59
June 30, 2018	-	5.73
June 30, 2019		5.92
Differences between projected and actual investment earnings on pension plan investments		
June 30, 2015	5.00	5.00
June 30, 2016	5.00	5.00
June 30, 2017	5.00	5.00
June 30, 2018	5.00	5.00
June 30, 2019	5.00	5.00

Additional Information

Collective balances at June 30, 2019 and 2018 are as follows:

	<u>6/30/2019</u>	<u>6/30/2018</u>
Collective deferred outflows of resources	\$ 1,198,936,924	\$ 1,988,215,695
Collective deferred inflows of resources	\$ 4,874,748,912	\$ 4,286,994,294
Collective net pension liability	\$ 14,170,193,618	\$ 15,369,699,278
Borough's Proportion	.0309917980%	.0301881865%

Actuarial assumptions – The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019.

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 7. PENSION PLANS (CONTINUED)

Police and Firemen's Retirement System (PFRS) (Continued)

Actuarial assumptions – The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following actuarial assumptions:

Inflation rate:	
Price	2.75%
Wage	3.25%
Salary Increases:	
Through all future years	3.25 – 15.25%
	based on years of service
Investment Rate of Return:	7.00%

Additional Information

Pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and a 102.5% adjustment for females, and with future improvement from base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and a 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries (contingent annuitants), the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from base year of 2010 on a generational basis. Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2018.

Long-Term Expected Rate of Return - In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 7. PENSION PLANS (CONTINUED)

Police and Firemen's Retirement System (PFRS) (Continued)

Best estimates of arithmetic real rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2019 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	3.00%	4.67%
Cash equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
U.S. Equity	28.00%	8.26%
Non-U.S Developed Markets Equity	12.50%	9.00%
Emerging Markets Equity	6.50%	11.37%
Private Equity	12.00%	10.85%
	<u>100.00%</u>	

Discount rate. The discount rate used to measure the State's total pension liability was 6.85% as of June 30, 2019. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.50% as of June 30, 2019, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 70% of the actuarially determined contributions for local employers. That state employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions for the State employer and 100% of actuarially determined contributions for local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2076. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2076, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Borough's proportionate share of the net pension liability to changes in the discount rate. The following presents the Borough's and State's proportionate share of the net pension liability measured as of June 30, 2019, calculated using the discount rate of 6.85%, as well as what the Borough's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (5.85%) or 1 percentage point higher (7.85%) than the current rate:

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 7. PENSION PLANS (CONTINUED)

Police and Firemen's Retirement System (PFRS) (Continued)

	<u>1% Decrease (5.85%)</u>	<u>Current Discount Rate (6.85%)</u>	<u>1% Increase (7.85%)</u>
Borough's proportionate share of the net pension liability	\$ 5,127,596	\$ 3,793,623	\$ 2,689,568
State's proportionate share of the net pension liability associated with the Borough	<u>700,626</u>	<u>599,020</u>	<u>514,991</u>
	<u>\$ 5,828,222</u>	<u>\$ 4,392,643</u>	<u>\$ 3,204,559</u>

Pension Plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued State of New Jersey Division of Pensions and Benefits financial report.

Public Employees' Retirement System (PERS)

Plan Description - The Public Employees' Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established on January 1, 1955. The PERS provides retirement, death and disability, and medical benefits to certain qualified members. Vesting Membership in the PERS is mandatory for substantially all full-time employees of the Authority, provided the employee is not required to be a member of another state-administered retirement system or other state pension fund or local jurisdiction's pension fund. The PERS's Board of Trustees is primarily responsible for the administration of the PERS. For additional information about PERS, please refer to Division's Comprehensive Annual Financial Report (CAFR), which can be found at <http://www.nj.gov/treasury/pensions/financial-reports.shtml>.

Vesting and Benefit Provisions - The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

The following represents the membership tiers for PERS:

Tier	Definition
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 or more years of service credit before age 62, and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for their respective tier.

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 7. PENSION PLANS (CONTINUED)

Public Employees' Retirement System (PERS) (Continued)

Contributions - The contribution requirements of plan members are determined by N.J.S.A 43:15A and requires contributions by active members and contributing employers. Members contribute at a uniform rate. The member contribution rate was 7.50% in State fiscal year 2019. Employers' contribution amounts are based on an actuarially determined rate. The Authority's contribution amounts are based on an actuarially determined rate which included the normal cost and unfunded accrued liability.

The Borough's contractually required contribution rate for the year ended December 31, 2019 was 12.18% of the Borough's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, including an additional amount to finance any unfunded accrued liability.

Based on the most recent PERS measurement date of June 30, 2019, the Borough's contractually required contribution to the pension plan for the fiscal year ended December 31 2019 was \$80,707 and is payable by April 1, 2020. Based on the PERS measurement date of June 30, 2018, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2018 was \$82,266, which was paid by April 1, 2019. Employee contributions to the pension plan during the year ended December 31, 2019 were \$49,686.

The Borough is billed annually for its normal contributions plus any accrued liability. These contributions, equal to the required contributions are detailed below.

<u>Fiscal Year</u>	<u>Normal Contributions</u>	<u>Accrued Liability</u>	<u>Non Contributory Life</u>	<u>Long-Term Disability</u>	<u>Total Liability Paid by Borough</u>
2019	\$ 10,280	\$ 68,245	\$ 3,741	\$ 317	\$ 82,583
2018	9,474	58,997	3,509	940	72,920
2017	10,280	52,316	3,124	-	65,720

Pension Liabilities, Pension Expense, and Deferred Outflow of Resources and Deferred Inflows of Resources Related to Pensions – For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the PERS and additions to/deductions from PERS fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

At December 31, 2019, the Borough's proportionate share of the PERS net pension liability was \$1,495,024. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The Borough's proportion of the of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

For the year ended December 31, 2019, the Borough's proportionate share of the PERS pension expense, calculated by the plan as of the June 30, 2019 measurement date is \$57,189. This expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1.

Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019

NOTE 7. PENSION PLANS (CONTINUED)

Public Employees' Retirement System (PERS) (Continued)

At December 31, 2019, the Borough proportionate share of the PERS net pension liability was \$1,495,024 and deferred outflows of resources related to PERS from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 26,834	\$ 6,604
Changes of assumptions	149,284	518,918
Net Difference between projected and actual earnings on pension plan investments		23,600
Changes in proportion	120,378	80,976
Borough contributions subsequent to the measurement date	80,707	
Total	\$ 377,203	\$ 630,098

\$80,707 included in deferred outflows of resources, will be included as a reduction of the net pension liability in the year ending December 31, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

For the year ended:	Net Deferred Outflows (Inflows) of Resources
2020	\$ (105,632)
2021	(43,046)
2022	49,251
2023	(176,399)
2024	(57,776)
Total	\$ (333,602)

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 7. PENSION PLANS (CONTINUED)

Public Employees' Retirement System (PERS) (Continued)

The amortization of the above other deferred outflows of resources and deferred inflows of resources related to pensions will be over the following number of years:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience		
Year of Pension Plan Deferral:		
June 30, 2015	5.72	-
June 30, 2016	5.57	-
June 30, 2017	5.48	-
June 30, 2018	-	5.63
June 30, 2019	5.21	
Changes of assumptions		
Year of Pension Plan Deferral:		
June 30, 2014	6.44	-
June 30, 2015	5.72	-
June 30, 2016	5.57	-
June 30, 2017	-	5.48
June 30, 2018	-	5.63
June 30, 2019	-	5.21
Differences between projected and actual earnings on pension plan investments		
Year of Pension Plan Deferral:		
June 30, 2015	5.00	5.00
June 30, 2016	5.00	5.00
June 30, 2017	5.00	5.00
June 30, 2018	5.00	5.00
June 30, 2019	5.00	5.00

Additional Information

Collective balances at June 30, 2019 and 2018 are as follows:

	<u>6/30/2019</u>	<u>6/30/2018</u>
Collective deferred outflows of resources	\$ 3,149,522,616	\$ 4,684,852,302
Collective deferred inflows of resources	\$ 7,645,087,574	\$ 7,646,736,226
Collective net pension liability	\$ 18,143,832,135	\$ 19,689,501,539
Borough's Proportion	.0082971676%	.0082971676%

Actuarial assumptions – The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019.

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 7. PENSION PLANS (CONTINUED)

Public Employees' Retirement System (PERS) (Continued)

This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate:	
Price	2.75%
Wage	3.25%
Salary Increases:	
Through 2026:	2.00 – 6.00% based on years of service
Thereafter:	3.00 – 7.00% based on years of service
Investment Rate of Return:	7.00%

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

Long-Term Expected Rate of Return - In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2019 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	03.00%	04.67%
Cash Equivalents	05.00%	02.00%
U.S. Treasuries	05.00%	02.68%
Investment Grade Credit	10.00%	04.25%
High Yield	02.00%	05.37%
Private Credit	06.00%	07.92%
Real Assets	02.50%	09.31%
Real Estate	07.50%	08.33%
US Equity	28.00%	08.26%
Non-U.S. Developed Markets Equity	12.50%	09.00%
Emerging Markets Equity	06.50%	11.37%
Private Equity	12.00%	10.85%
Total	100.00%	

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 7. PENSION PLANS (CONTINUED)

Public Employees' Retirement System (PERS) (Continued)

Discount rate. The discount rate used to measure the State's total pension liability was 6.28% as of June 30, 2019. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.50% as of June 30, 2019, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on 70% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Borough's proportionate share of the net pension liability to changes in the discount rate. The following presents the Borough's proportionate share of the net pension liability measured as of June 30, 2019, calculated using the discount rate of 6.28%, as well as what the Borough's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (5.28%) or 1 percentage point higher (7.28%) than the current rate:

	1% Decrease (5.28%)	Current Discount Rate (6.28%)	1% Increase (7.28%)
Borough's proportionate share of the net pension liability	\$ 1,888,458	\$ 1,495,024	\$ 1,163,500

Pension Plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued State of New Jersey Division of Pensions and Benefits financial report.

Defined Contribution Retirement Program (DCRP)

The Defined Contribution Retirement Program is a cost-sharing multiple-employer defined contribution pension plan which was established on July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 (N.J.S.A.43:15C-1 et. seq), and expanded under the provisions of Chapter 89, P.L. 2008 and Chapter 1, P.L. 2010. The Defined Contribution Retirement Program Board oversees the DCRP, which is administered for the Divisions of Pensions and Benefits by Prudential Financial. The DCRP provides eligible members, and their beneficiaries, with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting and benefit provisions are established by N.J.S.A. 43:15C-1 et. seq.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Borough's contribution amounts for each pay period are transmitted to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

There were no Borough employees enrolled in the DCRP for the years ended December 31, 2019, 2018 and 2017.

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 8. POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)

Plan Description

The Borough provides postretirement benefits other than pension benefits to active employees who retire from the Borough and meet certain eligibility criteria. These are known as other postemployment benefits (OPEB). OPEB include postemployment healthcare benefits provided separately from a pension plan, excluding benefits defined as termination offers and benefits.

Benefit Eligibility

An employee is eligible to receive postretirement health benefits through the Mount Ephraim Borough health plan by meeting the following criteria:

- For PBA, retire from active employment with Mount Ephraim Borough with at least 20 years of service.
- For all others, retire from active employment with Mount Ephraim Borough with at least 25 years of service.

Employees Covered by Benefit Terms – At December 31, 2019, the following employees were covered by the benefit terms:

<u>Participation Data</u>	<u>Amount</u>
Active Employees	18
Retirees	<u>21</u>
Total	<u><u>39</u></u>

Total OPEB Liability

The Total OPEB Liability as of December 31, 2019 is \$28,512,666 based upon a discount rate of 4.10% per annum and the plan provisions in effect on December 31, 2019.

Net OPEB Liability

The Net OPEB Liability as of December 31, 2019 is \$28,512,666 based upon a discount rate of 4.10% per annum and the plan provisions in effect on December 31, 2019. There are no plan assets to offset the liability. The liability is broken out as follows:

Total OPEB Liability	\$ 28,512,666
Fiduciary Net Position (Assets)	<u>-</u>
Net OPEB Liability	<u><u>\$ 28,512,666</u></u>

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 8. POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (Continued)

Basis of Valuation

This valuation has been conducted as of December 31, 2018 based upon census, plan design and medical, drug, dental and vision rate information provided by the Borough. Census includes 21 participants currently receiving retiree benefits, and 18 active participants of whom 3 are eligible to retire as of the valuation date. The average age of the active population is 43 and the average age of the retiree population is 59.

Actuarial assumptions were selected with the intention of mirroring the requirements of New Jersey Local Finance Notice 2007-15 in addition to Statement of Government Accounting Standard No. 75.

Demographic assumptions were selected based on those used in the State Division of Pensions and Benefits in calculating pension benefits taken from the July 1, 2017 report from Conduent. While some assumptions were simplified to reflect the smaller population, and to simplify the valuation process, the valuation results reasonably conform to the requirements of LFN 2007-15.

Health care (economic) assumptions were selected based on those used by the State Health Benefits Program in calculated SHBP member OPEB requirements taken from the June 30, 2017 GASB 74 Accounting Results – Local Government report from Aon Consultants.

Key Actuarial Assumptions

Mortality	RP 2000 Combined Healthy Male Mortality Rates Set Forward Three Years
Turnover	NJ State Pensions Ultimate Withdrawal Rates - prior to benefits eligibility
Assumed Retirement Age	At first eligibility after completing 25 years of service
Full Attribution Period	Service to Assumed Retirement Age
Annual Discount Rate	4.10% Based on the Bond Buyer 20 Index December 31, 2018
Rate of Salary Increase	2.50%
Trend	Medical: 5.8% in 2018, reducing by 0.1% per annum, leveling at 5% per annum in 2026 Drug: 10.0% in 2018, reducing by 0.5% per annum to 2022 and 1% annum thereafter, leveling at 5% per annum in 2026 Dental and Vision: 3.5% per annum
Medical Cost Aging Factor	NJ SHBP Medical Morbidity Rates

Attribution period – The attribution period begins with the date of hire and ends with full benefits eligibility date.

Per capita cost methods – The valuation reflects per capita net premium costs based on actual 2018 medical, prescription drug and dental premiums and the plan option selected. Plan selections are assumed to remain unchanged in retirement. The age specific cost was derived based on per person costs at the average age of the active population (46) and scaled to each age based on the medical cost aging factors. At age 65, Medicare becomes the primary payer of medical benefits and consequentially, per capita plan costs are offset by Medicare payments. Thus, post 65 costs were decreased using the assumption that Medicare picks up 66.7% of medical costs.

Retiree Contributions – NJ Chapter 78 requires that certain future retirees contribute toward the cost of their benefits. Specifically, those who had retired prior to passage of Chapter 78 and those employees that had more than 25 years of service on the date of passage are grandfathered. All others are subject to the contribution rates in effect when they retire, but not less than 1.5% of their annual retirement allowance from the Public Employees’ Retirement System. For purposes of this valuation and for conservatism, we have assumed that future retiree contributions percentage rates will not increase. Thus, we assumed that a future retiree will contribute his/her current employee contribution as reported by the Borough increased annually by the rate of medical trend.

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 8. POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (Continued)

Actuarial valuation method – Entry Age Normal Funding Method based on a level percentage of salary. 2019 salaries were reported by the Borough as \$1,165,000.

Discount Rate – For the total OPEB Liability calculation as of December 31, 2019, the discount rate utilized was 4.10%

Changes in the Total OPEB Liability – The changes to the OPEB Liability during the year ending December 31, 2019 are as follows:

	<u>\$ 27,549,759</u>
Balance beginning of year	
Changes for the year:	
Service cost	258,352
Interest Cost	1,131,383
Net Benefit Payments	(426,828)
Net Changes	962,907
Balance December 31, 2019	<u>\$ 28,512,666</u>

Total OPEB Expense – The Total OPEB Expense is the measure of annual cost based on the actuarial funding method utilized. It is comprised of the “Service Cost” which is the portion of future liabilities attributable to the measurement year, plus interest on the Net OPEB Liability during the year. As of the measurement date, the plan had no assets to offset any portion of the Net OPEB Liability.

The Total OPEB Expense as of December 31, 2019 is \$1,389,735 based upon a discount rate of 4.10% per annum and the plan provisions in effect on December 31, 2019.

Sensitivity of the total OPEB liability to changes in the discount rate - Actuarial measurements are sensitive to changes in actuarial assumptions and where actual experience differs from assumptions. The following represents the Total OPEB Liability if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease 3.10%	Current Discount Rate 4.10%	1% Increase 5.10%
Total OPEB Liability	\$ 25,093,274	\$ 28,512,666	\$ 32,889,637

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 8. POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (Continued)

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates - Actuarial measurements are sensitive to changes in actuarial assumptions and where actual experience differs from assumptions. The following represents the Total OPEB Liability if it were calculated using a medical trend is that 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease	Healthcare Cost Trend Rates	1% Increase
Total OPEB Liability	\$ 25,328,950	\$ 28,512,666	\$ 32,555,916

The Borough does not provide post employment health care benefits as part of the State Health Benefits Local Government Retired Employment Plan. However, benefits are provided as described below:

Special Funding Situation PFRS

Under N.J.S.A. 43:3C-24 the Borough is responsible for their own OPEB contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State to make contributions if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 330, P.L. 1997 and Chapter 271, P.L., 1989. Under Chapter 330, P.L. 1997, the State pays the premiums or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L. 1989.

The amounts contributed on behalf of the Borough by the State under this legislation is considered to be a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. Accordingly, the Borough's proportionate share percentage of the net pension liability, deferred outflows and inflows determined under GASB Statement No. 75 is zero percent and the State's proportionate share is 100% of OPEB under this legislation.

At December 31, 2019 and 2018, the State's proportionate share of the net OPEB liability attributable to the Borough for the OPEB special funding situation is \$2,224,212 and \$2,842,772 respectively. For the years ended December 31, 2019 and 2018 the plan has determined the State's proportionate share of the OPEB expense attributable to the Borough for the OPEB special funding situation is \$29,482 and \$86,054 respectively. The State's proportionate share attributable to the Borough was developed based on eligible plan members subject to the special funding situation. This data takes into account active members from both participating and non-participating employer locations and retired members currently receiving OPEB benefits.

NOTE 9. COMPENSATED ABSENCES

Full-time employees are entitled to fifteen paid sick leave days each year. Permanent part-time employees are entitled to sick leave on a prorated basis. Unused sick leave may be accumulated and carried forward to the subsequent year. Vacation days not used during the year may not be accumulated and carried forward.

The Borough compensates employees for unused sick leave upon termination or retirement. The current policy provides that all employees may sell their sick time accumulated.

The Borough does not record accrued expenses related to compensated absences. However, it is estimated that, at December 31, 2019, accrued benefits for compensated absences are valued at \$496,201.

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 10. RISK MANAGEMENT

The Borough is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

Joint Insurance Fund - The Borough is a member of the Camden County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund (MEL). These Funds provide the Borough with coverage for property and contents, auto and general liability, workers compensation, employee dishonesty, crime, public officials liability, and environmental legal liability.

New Jersey Unemployment Compensation Insurance - The Borough has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Borough is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Borough is billed quarterly for amounts due to the State.

The following is a summary of Borough contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the Borough's trust fund for the current and previous four years:

<u>Year</u>	<u>Interest Earned</u>	<u>Employee Contributions</u>	<u>Other Income</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2019	\$ 15	\$ 3,346	\$ 2,000	\$ 5,043	\$ 5,719
2018	7	3,158	-	-	5,401
2017	2	3,001	2,500	3,267	2,236
2016	8	3,095	18,055	22,839	-
2015	2	2,629	2,907	4,166	1,681

NOTE 11. CAPITAL DEBT

Summary of Municipal Debt

	<u>Year 2019</u>	<u>Year 2018</u>	<u>Year 2017</u>
<u>Issued:</u>			
General Bonds and Notes	\$ 6,415,313	\$ 5,869,963	\$ 5,737,163
Total Issued	<u>6,415,313</u>	<u>5,869,963</u>	<u>5,737,163</u>
<u>Authorized But Not Issued:</u>			
General Bonds and Notes	<u>735</u>	<u>735</u>	<u>735</u>
Net Debt	<u>\$ 6,416,048</u>	<u>\$ 5,870,698</u>	<u>\$ 5,737,898</u>

Serial Bonds Payable

Serial Bonds are authorized in accordance with State law. All bonds are retired in serial installments within the statutory period of usefulness. Serial Bonds payable at December 31, 2019 consisted of the following issue:

<u>Purpose</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Amount</u>
2019 Guaranteed Bonds	5/01/2033	5.25% - 6.00%	\$ 1,900,000
2015 General Obligation Bonds	3/01/2033	3.25% - 3.75%	2,480,000

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 11. CAPITAL DEBT (Continued)

Bond Anticipation Notes Payable

The Borough issues bond anticipation notes to temporarily fund various capital projects prior to the issuance of serial bonds. The term of the Notes cannot exceed one year from the date of issuance however the Notes may be renewed from time to time for a period not to exceed one year. Generally, such Notes must be paid no later than the first day of the fifth month following the close of the tenth fiscal year following the date of the original Notes. The State of New Jersey also prescribes that on or before the third anniversary date of the original Note a payment of an amount at least equal to the first legally payable installment of the bonds in anticipation of which such Notes were issued be paid or retired. A second and third legal installment must be paid if the Notes are to be renewed beyond the fourth and fifth anniversary date of the original issuance.

As of December 31, 2019, the Borough had outstanding bond anticipation notes as follows:

<u>Fund</u>	<u>Amount Outstanding</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
General Capital	\$ 483,313	1.68%	October 1, 2020
General Capital	\$ 642,000	1.68%	October 1, 2020
General Capital	\$ 625,000	1.68%	October 1, 2020
General Capital	\$ 285,000	1.68%	October 1, 2020

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with required method of setting up the Annual Debt Statement and indicates a statutory net debt of 1.650%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District Debt	\$ 4,285,000	\$ 4,285,000	\$ -
General Debt	6,416,048	1,670,462	4,745,586
Total	<u>\$ 10,701,048</u>	<u>\$ 5,955,462</u>	<u>\$ 4,745,586</u>

Net Debt, \$4,745,586 divided by Equalized Valuation Basis per N.J.S.A. 40A:2-2, as amended, \$286,031,707 equals 1.650%.

Equalized Valuation Basis:

2017	\$ 286,144,071
2018	287,230,625
2019	284,720,426
Average	<u>\$ 286,031,707</u>

Borrowing Power Under N.J.S.A. 40A:2-6

3 1/2% of Equalized Valuation Basis (Municipal)	\$ 10,011,110
Net Debt	<u>4,745,586</u>
Remaining Borrowing Power	<u>\$ 5,265,524</u>

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 11. CAPITAL DEBT (Continued)

Schedule of Annual Debt Service for Principal and Interest for Bonded Debt Issued and Outstanding

Serial Bonds Payable

<u>Calendar Year</u>	<u>General</u>		<u>Total</u>
	<u>Principal</u>	<u>Interest</u>	
2020	\$ 310,000	\$ 141,425	\$ 451,425
2021	320,000	131,187	451,187
2022	330,000	120,625	450,625
2023	335,000	109,819	444,819
2024	345,000	98,769	443,769
2025-2029	1,910,000	314,428	2,224,428
2030-2033	830,000	63,122	893,122
Total	\$ 4,380,000	\$ 979,375	\$ 5,359,375

NOTE 12. LEASE OBLIGATIONS

The Borough has a lease agreement in effect at December 31, 2019 for various capital improvements, two police vehicles and fire equipment.

Future minimum lease payments under the capital lease agreements are as follows:

<u>Calendar Year</u>	<u>General</u>		<u>Total</u>
	<u>Principal</u>	<u>Interest</u>	
2020	\$ 69,277	\$ 13,855	\$ 83,132
2021	60,608	11,479	72,087
2022	49,809	8,445	58,254
2023	51,087	6,367	57,454
2024	53,382	4,232	57,614
2025	50,000	2,000	52,000
Total	\$ 334,165	\$ 46,377	\$ 380,542

**Borough of Mount Ephraim
Notes to Financial Statements
December 31, 2019**

NOTE 13. INTERFUND RECEIVABLES AND PAYABLES

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balance as of December 31, 2019.

Fund	Interfund Receivables	Interfund Payables
Current Fund	\$ 68,237	\$ 2,649,986
Federal and State Grant Fund	27,623	483,042
Trust Fund:		
Other Trust Funds	58,945	13,636
General Capital Fund	2,991,859	-
	\$ 3,146,664	\$ 3,146,664

NOTE 14. CONTINGENCIES

The Borough participates in a number of state and federally assisted grant programs. The programs are subject to compliance audits under the single audit approach. Such audits could lead to requests for reimbursement by the grantor agency for expenditures disallowed under terms of the grants. Management believes that the amount from future audits, if any, would not be material.

NOTE 15. DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2019, the following deferred charges are shown on the statement of assets, liabilities, reserves and fund balance of the following funds:

	Balance December 31, 2019	2020 Budget Appropriation	Balance to Succeeding Years
<u>Current Fund:</u>			
Special Emergency – Master Plan	\$ 28,000.00	\$ 7,000.00	\$ 21,000.00

The appropriations in the 2020 Budget as introduced are not less than that required by the statutes

NOTE 16. SUBSEQUENT EVENTS

Subsequent to December 31, 2019, the Borough of Mount Ephraim authorized additional Bonds and Notes as follows:

Purpose	Date	Amount
Road Program	7/2/2020	\$ 508,279

SUPPLEMENTAL EXHIBITS

CURRENT FUND

BOROUGH OF MOUNT EPHRAIM
Current Fund
Statement of Cash - Treasurer
For the Year Ended December 31, 2019

	<u>CURRENT FUND</u>	<u>FEDERAL AND STATE GRANT FUND</u>
Balance December 31, 2018	\$ 2,317,597.71	\$ 478,108.48
Receipts:		
Taxes Receivable	\$ 12,822,525.92	
Tax Title Liens	4,530.47	
Prepaid Taxes	82,435.13	
Tax Overpayments	13,463.75	
Revenue Accounts Receivable	2,246,880.37	
Sewer Rent Charges	233,293.94	
Sewer Rent Overpayments	757.22	
Due State of New Jersey:		
Marriage License Fees	650.00	
UCC Fees	2,139.00	
Due from State of New Jersey for Senior		
Citizens and Veterans Deductions	51,500.00	
Miscellaneous Revenues Not Anticipated	329,982.93	
Camden County Municipal Utilities Authority	50,373.17	
Due to General Capital Fund	2,035,313.00	
Due to Trust Other Fund	196,800.00	
Budget Refunds	315,070.17	
Contra	7,779.45	
Federal and State Grants Receivable	-	\$ 68,202.39
Total Receipts	18,393,494.52	68,202.39
Sub-Total	20,711,092.23	546,310.87
Disbursements:		
2019 Appropriations	5,386,154.02	
2018 Appropriation Reserves	141,749.81	
County Taxes	2,501,154.41	
Local School Taxes Payable	6,717,534.00	
Due State of New Jersey:		
Marriage License Fees	550.00	
UCC Fees	1,653.00	
Reserve for Master Plan	26,892.50	
Tax Overpayments	9,803.85	
Camden County Municipal Utilities Authority	50,373.17	
Due to Trust Other Fund	196,800.00	
Due to General Capital Fund	1,125,313.00	
Budget Refunds	315,070.17	
Sewer Overpayment Refunds	304.00	
Contra	7,779.45	
Federal and State Appropriated Reserves	-	74,686.52
Total Disbursements	16,481,131.38	74,686.52
Balance December 31, 2019	\$ 4,229,960.85	\$ 471,624.35

BOROUGH OF MOUNT EPHRAIM
Current Fund
 Schedule of Change Fund
 For the Year Ended December 31, 2019

Tax Office	\$	200.00
Municipal Court		100.00
Total	\$	300.00

Schedule of Due (to)/from State of New Jersey
 for Senior Citizens and Veterans Deductions
 For the Year Ended December 31, 2019

Balance December 31, 2018	\$	380.47
Increased by:		
Senior Citizen Deductions per Duplicate	\$	14,500.00
Veterans Deductions per Duplicate		39,000.00
Senior Citizen and Veterans Deductions Allowed by Collector		750.00
		54,250.00
Less - Disallowed Senior Citizens and Veterans Deductions		1,500.00
Subtotal		52,750.00
		53,130.47
Decreased by:		
Collected		51,500.00
Balance Due (to)/from December 31, 2019	\$	1,630.47

BOROUGH OF MOUNT EPHRAIM
Current Fund
Schedule of Taxes Receivable and Analysis of Property Tax Levy
For the Year Ended December 31, 2019

Year	Balance Dec. 31, 2018	2019 Levy	Added Taxes	COLLECTIONS BY CASH		State Share of 2019 Senior Citizens and Veterans Deductions Allowed	Overpayments Applied	Transferred to Tax Title Lien	Canceled	Balance Dec. 31, 2019
				2018	2019					
2015	\$ 6,358.15	\$ -	\$ -	\$ -	\$ 6,358.15	\$ -	\$ -	\$ -	\$ -	\$ -
2016	4,910.27	-	-	-	4,910.27	-	-	-	-	-
2017	3,623.14	-	-	-	3,623.14	-	-	-	-	-
2018	195,598.80	-	-	-	191,105.49	-	-	4,493.31	-	(0.00)
Subtotal	210,490.36	-	-	-	205,997.05	-	-	4,493.31	-	(0.00)
2019	-	13,149,673.72	-	74,613.24	12,616,528.87	52,750.00	23,282.43	21,478.00	200,700.72	160,320.46
Total	\$ 210,490.36	\$ 13,149,673.72	\$ -	\$ 74,613.24	\$ 12,822,525.92	\$ 52,750.00	\$ 23,282.43	\$ 25,971.31	\$ 200,700.72	\$ 160,320.46

Analysis of Property Tax Levy

Tax Yield:	
General Purpose Tax	\$ 12,785,819.56
Added Taxes	310,354.16
Senior Citizens and Veterans Deductions Allowed	53,500.00
Per Original Levy	
Total	\$ 13,149,673.72
Tax Levy:	
Local School Tax (Abstract)	\$ 6,717,534.00
County Tax (Abstract)	2,288,120.65
County Library Tax (Abstract)	146,351.03
County Open Space Tax (Abstract)	57,476.64
County Added Taxes	61,113.10
Local Tax for Municipal Purposes	3,628,987.97
Additional Tax Levies	250,090.33
Total	\$ 13,149,673.72

BOROUGH OF MOUNT EPHRAIM
Current Fund
 Schedule of Tax Title Liens Receivable
 For the Year Ended December 31, 2019

Balance December 31, 2018		\$ 136,559.51
Increased by:		
Interest and Costs from Tax Sale of December 3, 2019	\$ 804.12	
Transfers from Taxes Receivable	25,971.31	26,775.43
		163,334.94
Decreased by:		
Collected		4,530.47
Balance December 31, 2019		\$ 158,804.47

Schedule of Property Acquired for Taxes
 For the Year Ended December 31, 2019

Balance December 31, 2018 and 2019		\$ 9,400.00
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BOROUGH OF MOUNT EPHRAIM
Current Fund
Schedule of Sewer Service Charges Receivable
For the Year Ended December 31, 2019

Balance December 31, 2018		\$ 17,250.33
Increased by:		
2019 Billings		<u>229,055.45</u>
		246,305.78
Decreased by:		
2019 Collections	\$ 233,293.94	
Overpayments Applied	<u>976.77</u>	<u>234,270.71</u>
Balance December 31, 2019		<u><u>\$ 12,035.07</u></u>

BOROUGH OF MOUNT EPHRAIM
Current Fund
 Schedule of Revenue Accounts Receivable
 For the Year Ended December 31, 2019

	Balance <u>Dec. 31, 2018</u>	Accrued in <u>2019</u>	Collected By <u>Treasurer</u>	Balance <u>Dec. 31, 2019</u>
Alcoholic Beverage Licenses	\$ -	\$ 4,566.00	\$ 4,566.00	\$ -
Other Licenses		7,114.17	7,114.17	
Fees and Permits		33,578.05	33,578.05	
Municipal Court - Fines and Costs	13,656.15	194,993.62	198,031.11	10,618.66
Interest and Costs on Taxes		44,475.92	44,475.92	
Cable TV Franchise Fees		68,226.40	68,226.40	
Energy Receipts Tax		413,704.00	413,704.00	
Uniform Construction Code		45,031.00	45,031.00	
Shared Services Agreement - Trash		55,825.94	55,825.94	
Shared Services Agreement - Construction Code		8,882.14	8,882.14	
Reserve for Debt		417,000.00	417,000.00	
Billboard Lease		80,100.00	80,100.00	
Firehouse Lease		2,400.00	2,400.00	
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 13,656.15</u>	<u>\$ 1,375,897.24</u>	<u>\$ 1,378,934.73</u>	<u>\$ 10,618.66</u>

BOROUGH OF MOUNT EPHRAIM
Current Fund
 Statement of Deferred Charges
 N.J.S. 40A:4-55 Special Emergency Authorizations
 For the Year Ended December 31, 2019

Purpose	Date Authorized	Amount Authorized	Balance December 31, 2018	Added in 2019	Raised in 2019 Budget	Balance December 31, 2019
N.J.S. 40A:4-55 Special Emergency Authorizations						
Master Plan	10/04/18	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 7,000.00	\$ 28,000.00
Revaluation	04/03/14	85,000.00	17,000.00	-	17,000.00	-
Total			\$ 52,000.00	\$ -	\$ 24,000.00	\$ 28,000.00

**BOROUGH OF MOUNT EPHRAIM
Current Fund
Schedule of 2018 Appropriation Reserves
For the Year Ended December 31, 2019**

	Balance Dec. 31, 2018	Encumbrances Dec. 31, 2018	To	From	Balance after Transfers	Disbursed	Balance Lapsed
Salary and Wages - Within Caps							
Administrative & Executive	\$ 999.92	\$ -			\$ 999.92	\$ -	\$ 999.92
Municipal Clerk	30.77				30.77		30.77
Financial Administration	389.65				389.65		389.65
Collection of Taxes	-		1,357.56		1,357.56		1,357.56
Tax Assessment	452.49				452.49		452.49
Planning Board	-		100.59		100.59		100.59
Police	76,614.52				76,614.52		76,614.52
Civil Defense & Diaster Control	0.52				0.52		0.52
Road Repairs & Maintenance	3,258.49				3,258.49		3,258.49
Garbage & Trash Collection	6,892.36				6,892.36		6,892.36
Public Buildings & Grounds	196.00				196.00		196.00
Sewer System	5,421.78			5,421.78	-		
Registrar of Vital Statistics	109.83				109.83		109.83
Municipal Court	33,013.62				33,013.62	24,085.48	8,928.14
Constuction Code Official	3,454.24				3,454.24		3,454.24
Inspection of Rentals & Cert. of Habitability	-		56.53		56.53		56.53
Subtotal	130,834.19	-	1,514.68	5,421.78	126,927.09	24,085.48	102,841.61
Other Expenses - Within Caps							
Administrative & Executive	866.00				866.00	290.00	576.00
Municipal Clerk's Office	7,005.40			2,738.30	4,267.10	1,153.40	3,113.70
Financial Administration	685.60	355.92	157.52		1,199.04	1,199.04	
Data Processing	3,838.35				3,838.35	99.00	3,739.35
Collection of Taxes	2,752.58				2,752.58	-	2,752.58
Liquidation of Tax Title Liens	643.20				643.20	-	643.20
Tax Assessment Administration	3,490.04				3,490.04	-	3,490.04
Legal Services and Costs	6,621.59				6,621.59	3,388.72	3,232.87
Engineering Services and Costs	12,310.25		2,351.75		14,662.00	14,662.00	
Planning Board	2,266.92				2,266.92	953.17	1,313.75
Group Insurance	897.55				897.55	(500.00)	1,397.55
Liability Insurance	5.28				5.28		5.28
Workers Compensation	4.00				4.00		4.00
Health Benefit Waiver	8,771.01				8,771.01		8,771.01
Police	19,956.13	6,909.20			26,865.33	10,428.90	16,436.43
Civil Defense and Disaster Control	5,002.16	194.00			5,196.16	194.00	5,002.16
Aid to Volunteer Fire Companies	19,390.24	1,450.16			20,840.40	20,098.00	742.40
Aid to Volunteer - Ambulance	8,817.49	219.18			9,036.67	419.18	8,617.49
Fire Hydrant Service (Water)	6,054.94				6,054.94	4,824.85	1,230.09
Road Repairs & Maintenance	5,702.59	304.93		3,607.80	2,399.72	811.30	1,588.42
Garbage and Trash Removal	584.13				584.13		584.13
Solid Waste Disposal	16,906.75			2,818.24	14,088.51	11,126.18	2,962.33
Public Buildings and Grounds	3,615.84		159.30		3,775.14	3,775.14	
Sewer System	2,604.52	11,249.00	6,610.61		20,464.13	20,426.23	37.90
Borough Vehicle Maintenance	2,835.25	3,655.17	2,929.90		9,420.32	9,401.32	19.00
Registrar of Vital Statistics	750.00				750.00		750.00
Senior Citizen Transportation	425.00	4,375.00			4,800.00	3,625.00	1,175.00
Utilities:							
Electricity	8,233.91				8,233.91		8,233.91
Street Lights	907.06	2,101.40			3,008.46		3,008.46
Telephone	24.53	925.15	862.36		1,812.04	1,117.20	694.84
Gasoline	8,851.32				8,851.32	2,860.22	5,991.10
Sewer	536.00				536.00		536.00
Construction Code Official	1,220.50				1,220.50		1,220.50
Inspection of Rentals & Cert. of Habitability	93.47				93.47		93.47
Stormwater Regulation	1,060.00				1,060.00		1,060.00
Dog Regulation	4,900.00				4,900.00		4,900.00
Unemployment Compensation Insurance	587.81				587.81	10.73	577.08
Police & Firemen's Retirement System	0.74				0.74		0.74
Defined Contribution Retirement System	1,000.00				1,000.00		1,000.00
Social Security System	1,196.48				1,196.48		1,196.48
Subtotal	171,414.83	31,739.11	13,071.44	9,164.34	207,060.84	110,363.58	96,697.26
Other Expenses - Excluded from Caps							
Recycling Tax	565.23				565.23	450.39	114.84
Interlocal Municipal Service Agreements							
Shared Truck Wash - OE	4,000.00			1,072.84	2,927.16		2,927.16
Borough of Barrington - Municipal Clerk OE	750.00	6,725.00			7,475.00	6,725.00	750.00
Borough of Brooklawn and Merchantville - Construction Office	401.01				401.01		401.01
Borough of Stratford - Electrical Sub-code Official OE	1,803.77		1,072.84		2,876.61	2,876.61	
	7,520.01	6,725.00	1,072.84	1,072.84	14,245.01	10,052.00	4,193.01
Grand Total	\$ 309,768.83	\$ 38,464.11	\$ 15,658.96	\$ 15,658.96	\$ 348,232.94	\$ 144,501.06	\$ 203,731.88
					Cash Disbursed	141,749.81	
					Due to Capital	2,751.25	
					Paid or Charged	\$ 144,501.06	

BOROUGH OF MOUNT EPHRAIM
Current Fund
Schedule of Tax Overpayments
For the Year Ended December 31, 2019

Balance December 31, 2018		\$ 33,086.28
Increased by:		
Collected		<u>13,463.75</u>
Subtotal		46,550.03
Decreased by:		
Refunds	\$ 9,803.85	
Tax Overpayments Applied	<u>13,800.97</u>	<u>23,604.82</u>
Balance December 31, 2019		<u><u>\$ 22,945.21</u></u>

Schedule of Prepaid Taxes
For the Year Ended December 31, 2019

Balance December 31, 2018		\$ 74,613.24
Increased by:		
Collected		<u>82,435.13</u>
Subtotal		157,048.37
Decreased by:		
Applied to 2019 Taxes		<u>74,613.24</u>
Balance December 31, 2019		<u><u>\$ 82,435.13</u></u>

BOROUGH OF MOUNT EPHRAIM
Current Fund
 Schedule of Local School Taxes Payable
 For the Year Ended December 31, 2019

Balance December 31, 2018	\$	-
Increased by:		
Levy: Calendar Year 2019		6,717,534.00
Subtotal		6,717,534.00
Decreased by:		
Disbursed to Local School District		6,717,534.00
Balance (Prepaid) December 31, 2019	\$	-

Exhibit A-17

Schedule of County Taxes Payable
 For the Year Ended December 31, 2019

Balance December 31, 2018	\$	9,206.10
Increased by:		
2019 Levy:		
General County	\$ 2,288,120.65	
County Library	146,351.03	
County Open Space	57,476.64	
Added and Omitted Taxes	61,113.10	
Subtotal		2,553,061.42
		2,562,267.52
Decreased by:		
Disbursed to County of Camden		2,501,154.41
Balance December 31, 2019	\$	61,113.11

BOROUGH OF MOUNT EPHRAIM
Current Fund
Schedule of Sewer Rent Overpayments
For the Year Ended December 31, 2019

Balance December 31, 2018		\$ 976.77
Increased by:		
Collected		<u>757.22</u>
Subtotal		1,733.99
Decreased by:		
Refunded	304.00	
Applied to Sewer Rents Receivable	<u>976.77</u>	
		<u>1,280.77</u>
Balance December 31, 2019		<u><u>\$ 453.22</u></u>

Schedule of Due to State of New Jersey
for Marriage License Fees
For the Year Ended December 31, 2019

Balance December 31, 2018		\$ 100.00
Increased by:		
State Portion of 2019 Marriage Licenses Fees		<u>650.00</u>
Subtotal		750.00
Decreased by:		
Disbursed to State of New Jersey		<u>550.00</u>
Balance December 31, 2019		<u><u>\$ 200.00</u></u>

BOROUGH OF MOUNT EPHRAIM
Current Fund
 Schedule of Due to State of NJ - UCC Fees
 For the Year Ended December 31, 2019

Balance December 31, 2018	\$ 301.00
Increased by:	
Cash Received	2,139.00
	2,440.00
Decreased by:	
Cash Disbursed	1,653.00
	1,653.00
Balance December 31, 2019	\$ 787.00

EXHIBIT A-21

Schedule of Reserve for Revaluation
 For the Year Ended December 31, 2019

Balance December 31, 2019 and 2018	\$ 4,824.61
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EXHIBIT A-22

Schedule of Reserve For Codification of Ordinances
 For the Year Ended December 31, 2019

Balance December 31, 2019 and 2018	\$ 3,770.62
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EXHIBIT A-23

Schedule of Reserve For Master Plan
 For the Year Ended December 31, 2019

Balance December 31, 2018	\$ 35,000.00
Decreased by:	
Cash Disbursed	26,892.50
	26,892.50
Balance December 31, 2019	\$ 8,107.50

BOROUGH OF MOUNT EPHRAIM
Federal and State Grant Fund
 Schedule of Federal and State Grants Receivable
 For the Year Ended December 31, 2019

	Balance Dec. 31, 2018	Accrued	Cash Received	Transfer From Unappropriated Reserves	Balance Dec. 31, 2019
State Grants:					
NJ Transportation Trust - Roosevelt Avenue	\$ 20,012.77	\$ -	\$ -	\$ -	\$ 20,012.77
NJ Transportation Trust - Lambert/Northmont/James	452,000.00				452,000.00
Recycling Tonnage Grant	-	5,806.05	5,806.05		-
Body Armor Grant	-	1,682.98	1,682.98		-
County Grants:					
Open Space Preservation Trust Fund	50,006.86				50,006.86
Camden County Open Space Grant	25,000.00		24,807.56		192.44
County Recreation Facility Enhancement	2,093.61				2,093.61
Federal Grants:					
Community Development Block Grant	240.00				240.00
Community Development Block Grant - Year 39	20,000.00		20,000.00		-
Total	\$ 569,353.24	\$ 7,489.03	\$ 52,296.59	\$ -	\$ 524,545.68

BOROUGH OF MOUNT EPHRAIM
Federal and State Grant Fund
 Schedule of Reserve For Federal and State Grants - Unappropriated
 For the Year Ended December 31, 2019

	<u>Balance</u> <u>Dec. 31, 2018</u>	<u>Cash</u> <u>Received</u>	<u>Realized</u> <u>as Revenue</u> <u>In 2019</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
State Grants:				
Clean Communities Grant	\$ -	\$ 10,099.75	\$ -	\$ 10,099.75
Recycling Tonnage Grant	<u>-</u>	<u>5,806.05</u>	<u>-</u>	<u>5,806.05</u>
Total	<u>\$ -</u>	<u>\$ 15,905.80</u>	<u>\$ -</u>	<u>\$ 15,905.80</u>

TRUST FUND

**BOROUGH OF MOUNT EPHRAIM
Trust Fund**

Schedule of Cash - Treasurer
For the Year Ended December 31, 2019

	Animal Control	Total Other Trust Funds	Unemployment Trust	Payroll	Off-Duty Police	Public Defender	POAA	Developer's Escrow	Tax Title Lien Redemption	Police Donations	Forfeited Funds
Balance December 31, 2018	\$ 3,274.96	\$ 269,444.00	\$ 2,040.97	\$ 23,097.58	\$ 62,653.01	\$ 16,702.87	\$ 127.05	\$ 28,375.99	\$ 127,017.86	\$ 122.08	\$ 8,306.59
Receipts:											
Dog License Fees:											
Municipal Licenses	7,711.20	-	-	-	-	-	-	-	-	-	-
State Registration Fees	724.80	-	-	-	-	-	-	-	-	-	-
Miscellaneous	9,656.00	-	-	-	-	-	-	-	-	-	-
Board Contribution		4,000.00	4,000.00								
Payroll Withholdings		2,243.26	2,243.26								
Net Payroll		1,525,160.68		1,525,160.68							
Payroll Deductions Payable		1,056,213.85		1,056,213.85							
Off-Duty Police Fees		171,307.09			171,307.09						
Public Defender Fees		7,620.50				7,620.50					
POAA Fees		20.00					20.00				
Tax Title Lien Redemptions		220,849.45							220,849.45		
Premium		196,800.00							196,800.00		
Developer's Escrow		31,701.25						31,701.25			
Forfeited Funds		2,356.30									2,356.30
Interest Earned	21.24	1,825.03	15.42	258.64	552.62	123.45	0.70	182.27	645.12	0.60	46.21
Total Receipts	18,113.24	3,220,097.41	6,258.68	2,581,633.17	171,859.71	7,743.95	20.70	31,883.52	418,294.57	0.60	2,402.51
Disbursements:											
Expenditures Under RS4:19-15.11	13,739.89	-	-	-	-	-	-	-	-	-	-
State Registration Fees	723.60	-	-	-	-	-	-	-	-	-	-
Unemployment		5,043.06	5,043.06								
Net Payroll		1,525,160.68		1,525,160.68							
Payroll Deductions Payable		1,055,189.75		1,055,189.75							
Off-Duty Police		119,139.98			119,139.98						
Developer's Escrow		19,959.25						19,959.25			
Tax Title Lien Redemptions		230,419.94							230,419.94		
Premium		55,400.00							55,400.00		
Public Defender Fees		-									
Forfeited Funds		3,745.30	2,000.00	258.64	552.62	123.45	0.70	164.77	645.12		
Due to Current Fund	21.24										
Total Disbursements	14,484.73	3,014,057.96	7,043.06	2,580,609.07	119,692.60	123.45	0.70	20,124.02	286,465.06	-	-
Balance December 31, 2019	\$ 6,903.47	\$ 474,483.45	\$ 1,256.59	\$ 24,121.68	\$ 114,820.12	\$ 24,323.37	\$ 147.05	\$ 40,135.49	\$ 258,847.37	\$ 122.68	\$ 10,709.10

BOROUGH OF MOUNT EPHRAIM
Trust Fund
 Schedule of Reserve for Animal Control Expenditures
 For the Year Ended December 31, 2019

Balance (Deficit) December 31, 2018		\$ 3,272.56
Increased by:		
2019 Dog License Fees Collected	\$ 7,711.20	
Late Fees	1,540.00	
Miscellaneous		
Current Fund - Budget Appropriation	8,116.00	17,367.20
Total		20,639.76
Decreased by:		
Expenditures Under R.S. 4:19-15.11:		
Cash disbursed		13,739.89
Balance (Deficit) December 31, 2019		\$ 6,899.87

LICENSE FEES COLLECTED

<u>Year</u>	<u>Amount</u>
2018	\$ 6,804.00
2017	5,589.00
	\$ 12,393.00

BOROUGH OF MOUNT EPHRAIM
Trust - Other Funds
Statement of Reserve for Unemployment Compensation
For the Year Ended December 31, 2019

Balance December 31, 2018		\$ 5,401.12
Increased by:		
Employee Withholdings	\$ 2,243.26	
Board Contribution	2,000.00	
Due from Payroll Account	1,102.69	
Interest Earned	15.42	5,361.37
Subtotal		10,762.49
Decreased by:		
Claims Paid		5,043.06
Balance December 31, 2019		\$ 5,719.43

Schedule of Reserve for Escrow Trust Fund
For the Year Ended December 31, 2019

Balance December 31, 2018		\$ 85,321.49
Increased by:		
Escrow Deposits	\$ 31,718.75	
Interest Earned on Investments	-	31,718.75
Decreased by:		
Disbursements		19,959.25
Balance December 31, 2019		\$ 97,080.99

BOROUGH OF MOUNT EPHRAIM
Trust - Other Funds
Statement of Reserve for Law Enforcement - Forfeited Funds
For the Year Ended December 31, 2019

Balance December 31, 2018		\$ 8,306.59
Increased by:		
Cash Receipts	\$ 2,356.30	
Interest Earned on Investments	<u>46.21</u>	<u>2,402.51</u>
		10,709.10
Decreased by:		
Cash Disbursed		<u>-</u>
Balance December 31, 2019		<u><u>\$ 10,709.10</u></u>

Schedule of Deposits for Redemption of Tax Sale Certificates
For the Year Ended December 31, 2019

Balance December 31, 2018		\$ 12,712.69
Increased by:		
Deposits Received		<u>222,249.45</u>
		234,962.14
Decreased by:		
Refunds - Tax Sale Certificates Redeemed		<u>230,419.94</u>
Balance December 31, 2019		<u><u>\$ 4,542.20</u></u>

BOROUGH OF MOUNT EPHRAIM
Trust - Other Funds
Statement of Reserve for Tax Sale Premiums
For the Year Ended December 31, 2019

Balance December 31, 2018	\$ 114,600.00
Increased by:	
Cash Receipts	<u>196,800.00</u>
Subtotal	311,400.00
Decreased by:	
Cash Disbursements	<u>56,800.00</u>
Balance December 31, 2019	<u><u>\$ 254,600.00</u></u>

EXHIBIT B-8

Statement of Reserve for Off Duty Police
For the Year Ended December 31, 2019

Balance December 31, 2018	\$ 73,348.27
Increased by:	
Cash Receipts	\$ 160,611.83
Accounts Receivable	<u>29,680.36</u>
Subtotal	<u>190,292.19</u>
Subtotal	263,640.46
Decreased by:	
Cash Disbursements	<u>119,139.98</u>
Balance December 31, 2019	<u><u>\$ 144,500.48</u></u>

BOROUGH OF MOUNT EPHRAIM
Trust - Other Funds
Statement of Reserve for Public Defender Fees
For the Year Ended December 31, 2019

Balance December 31, 2018		\$ 8,315.74
Increased by:		
Cash Receipts		7,620.50
Subtotal		15,936.24
Decreased by:		
Due to Criminal Disposition Board	\$ 2,645.40	
Due to General Fund	12,267.76	14,913.16
Balance December 31, 2019		\$ 1,023.08

Statement of Reserve for POAA Fees
For the Year Ended December 31, 2019

Balance December 31, 2018		\$ 127.05
Increased by:		
Cash Receipts		20.00
Subtotal		147.05
Decreased by:		
Disbursements		
Balance December 31, 2019		\$ 147.05

BOROUGH OF MOUNT EPHRAIM
Trust - Other Funds
Statement of Reserve for Police Donations
For the Year Ended December 31, 2019

Balance December 31, 2018	\$ 122.08
Increased by:	
Interest earned	<u>0.60</u>
Subtotal	122.68
Decreased by:	
Disbursements	<u> </u>
Balance December 31, 2019	<u><u>\$ 122.68</u></u>

GENERAL CAPITAL FUND

BOROUGH OF MOUNT EPHRAIM
General Capital Fund
 Schedule of Cash - Treasurer
 For the Year Ended December 31, 2019

Balance December 31, 2018		\$ 293,311.01
Receipts:		
Due to Current Fund - Interest Earnings		<u>1,015.51</u>
Subtotal		294,326.52
Disbursements:		
Improvement Authorizations	\$ 189,550.77	
Due to Current Fund - Interest Earnings	<u>1,015.51</u>	<u>190,566.28</u>
Balance December 31, 2019		<u><u>\$ 103,760.24</u></u>

BOROUGH OF MOUNT EPHRAIM
General Capital Fund
 Analysis of General Capital Cash and Investments
 For the Year Ended December 31, 2019

Fund Balance		\$ 49.80
Capital Improvement Fund		35.10
State Grant Receivable		(23,779.35)
Due from Current Fund		(2,563,417.63)
Due from Federal and State Grant Fund		(428,440.94)
Due from Camden County Improvement Authority		(4,035.37)
Reserve for Debt Service		1,718,849.72
Improvement Authorizations:		
Ordinance		
<u>Number</u>		
07-2010	Drainage and Street Improvements - Bell road	5,641.52
07-2014	Various Improvements	44,754.34
03-2015	Various Improvements	(735.00)
10-2016	Various Capital Improvements and Acquisition of Capital Equipment	116,545.98
08-2017	Various Improvements	5,961.04
07-2018	Various Improvements	366,100.64
01-2019	Various Improvements	615,086.66
08-2019	Various Improvements	251,143.73
	Total	<u>\$ 103,760.24</u>

BOROUGH OF MOUNT EPHRAIM
General Capital Fund
Statement of Deferred Charges to Future Taxation - Funded
For the Year Ended December 31, 2019

Balance December 31, 2018		\$ 4,610,000.00
Increased by:		
		<u>1,900,000.00</u>
		6,510,000.00
Decreased By:		
Serial Bonds Refunded	\$ 1,845,000.00	
Serial Bonds Paid	<u>285,000.00</u>	<u>2,130,000.00</u>
Balance December 31, 2019		<u><u>\$ 4,380,000.00</u></u>

BOROUGH OF MOUNT EPHRAIM
General Capital Fund
Schedule of Capital Improvement Fund
For the Year Ended December 31, 2019

Balance December 31, 2018	\$ 35.10
Increased by:	
2019 Budget Appropriation	<u>15,000.00</u>
Subtotal	15,035.10
Decreased by:	
Appropriated to Finance Improvement Authorizations	<u>15,000.00</u>
Balance December 31, 2019	<u><u>\$ 35.10</u></u>

BOROUGH OF MOUNT EPHRAIM
General Capital Fund
 Schedule of Improvement Authorizations
 For the Year Ended December 31, 2019

2019 AUTHORIZATIONS

Ordinance Number	Improvement Description	Date	Ordinance Amount	Balance December 31, 2018		Reappropriated	Capital Improvement Fund	Deferred Charges To Future Taxation -	Grants	Paid or Charged	Canceled	Balance December 31, 2019	
				Funded	Unfunded							Funded	Unfunded
07-2010	Drainage and Street Improvements - Bell Road	06/03/10	\$ 755,000.00	\$ 5,641.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,641.52	\$ -
07-2014	Various Improvements: Public Safety Improvements Public Works Vehicles and Equipment Second Avenue Road Project	07/03/14 07/03/14 07/03/14	75,000.00 15,000.00 200,000.00	937.90 - 46,664.34	- - -	- - -	- - -	- - -	- - -	2,667.90	- - -	937.90 - 43,816.44	- - -
03-2015	Various Improvements: Acquisition of Ambulance Various Improvements to Borough Buildings	04/02/15 04/02/15	150,000.00 100,000.00	145.57 124.20	735.00	(145.57) 145.57	- -	- -	- -	1,004.77	- -	- -	- -
10-2016	Various Capital Improvements and Acquisition of Capital Equipment	08/04/16	908,750.00	-	118,393.08	-	-	-	-	1,847.10	-	-	116,545.98
08-2017	Various Improvements: Purchase of Public Works Equipment Improvements to the Municipal Building and Police Department	08/03/17 08/03/17	70,000.00 16,000.00	7,070.74 13,176.20	-	2,826.18 (2,826.18)	-	-	-	9,896.92 4,388.98	-	5,961.04	-
00 07-2018	Various Improvement and Acquisitions: Acquisition of Police Department Equipment Acquisition of Public Works Department Equipment Acquisition of Fire Department Equipment Repairs and Reconstruction of Various Borough Roads Repairs and Reconstruction of Various Borough Roads	07/05/18 07/05/18 07/05/18 07/05/18 07/05/18	21,000.00 60,000.00 45,000.00 74,000.00 452,000.00	367.50 41,313.00 2,250.00 - 316,188.79	367.50 41,313.00 42,750.00 71,255.59 -	- -	- -	- -	- -	41,313.00 30,765.00 12,330.50 23,615.74	- -	367.50 14,235.00 58,925.09 292,573.05	- -
01-2019	Various Improvements: Complete Drainage Improvement - Bell Road Reconstruction/Repaving James Street	04/04/19 04/04/19	350,000.00 275,000.00	- -	- -	- -	- -	350,000.00 275,000.00	- -	1,411.92 8,501.42	- -	- -	348,568.08 266,498.58
08-2019	Various Improvement and Acquisition of Capital Equipment Acquisition of Police Department Equipment Acquisition of Public Works Department Equipment Acquisition of Fire Department Equipment Acquisition of Emergency Management Equipment Drainage Improvements Various Improvements to Municipal Building	7/8/2019 7/8/2019 7/8/2019 7/8/2019 7/8/2019 7/8/2019	110,000.00 10,000.00 30,000.00 45,000.00 60,000.00 45,000.00	5,500.00 500.00 1,500.00 2,250.00 3,000.00 2,250.00	104,500.00 9,500.00 28,500.00 42,750.00 57,000.00 42,750.00	- -	- -	- -	- -	32,172.16 895.00 - 4,061.58 11,727.53	- -	77,827.84 9,105.00 28,500.00 42,750.00 55,938.42 33,272.47	- -
Total				\$ 76,030.47	\$ 591,002.96	\$ -	\$ 15,000.00	\$ 910,000.00	\$ -	\$ 186,799.52	\$ -	\$ 60,106.90	\$ 1,345,127.01
Due from Current Fund										\$ (2,751.25)			
Cash Disbursed										189,550.77			
										\$ 186,799.52			

Borough of Mount Ephraim
General Capital Fund
Statement of General Serial Bonds
For the Year Ended December 31, 2019

Purpose	Date of Issue	Original Issue	Maturities of Bonds Outstanding December 31, 2019	Interest Rate	Balance		Decreased	Balance			
					Date	Amount			Dec. 31, 2018	Dec. 31, 2019	
Borough Guaranteed Bonds - 2009	05/01/09	\$ 3,000,000.00				\$ 1,985,000.00	\$ 1,985,000.00	\$ -			
2015 General Obligation Bonds	7/8/2015	3,024,000.00	\$ 145,000.00	3.25%		2,625,000.00	145,000.00	2,480,000.00			
	3/1/2020		\$ 145,000.00	3.25%							
	3/1/2021		150,000.00	3.25%							
	3/1/2022		155,000.00	3.25%							
	3/1/2023		155,000.00	3.25%							
	3/1/2024		160,000.00	3.25%							
	3/1/2025		165,000.00	3.25%							
	3/1/2026		170,000.00	3.25%							
	3/1/2027		175,000.00	3.25%							
	3/1/2028		185,000.00	3.25%							
	3/1/2029		190,000.00	3.25%							
	3/1/2030		195,000.00	3.25%							
	3/1/2031		205,000.00	3.25%							
	3/1/2032		210,000.00	3.25%							
	3/1/2033		220,000.00	3.25%							
2019 Borough Guaranteed Revenue Refunding Bonds	5/1/2019	1,900,000.00				1,900,000.00		1,900,000.00			
	5/1/2020		165,000.00	3.25%							
	5/1/2021		170,000.00	3.25%							
	5/1/2022		175,000.00	3.25%							
	5/1/2023		180,000.00	3.25%							
	5/1/2024		185,000.00	3.25%							
	5/1/2025		190,000.00	3.25%							
	5/1/2026		200,000.00	3.25%							
	5/1/2027		205,000.00	3.25%							
	5/1/2028		210,000.00	3.25%							
	5/1/2029		220,000.00	3.25%							
Total								\$ 4,610,000.00	\$ 1,900,000.00	\$ 2,130,000.00	\$ 4,380,000.00

BOROUGH OF MOUNT EPHRAIM
General Capital Fund
 Schedule of Bond Anticipation Notes
 For the Year Ended December 31, 2019

Ordinance Number	Improvement Description	Date of Issue of Original Note	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2018	Increased	Decreased	Balance Dec. 31, 2019
10-2015	Various Roads and Related Improvements	10/13/2015	10/4/2018	10/3/2019	1.95%	134,650.00	-	134,650.00	-
10-2016	Various Capital Improvements and the Acquisition of Various Capital Improvements	10/10/2017	10/4/2018	10/3/2019	1.95%	483,313.00	-	483,313.00	-
10-2016	Various Capital Improvements and the Acquisition of Various Capital Improvements	10/10/2017	10/4/2018	10/3/2019	1.68%	-	483,313.00	-	483,313.00
07-2018	Various Capital Improvements and Acquisitions of Various Capital Improvements	10/4/2018	10/4/2018	10/3/2019	1.95%	642,000.00	-	642,000.00	-
	Various Capital Improvements and Acquisitions of Various Capital Improvements	10/4/2018	10/4/2018	10/3/2019	1.68%	-	642,000.00	-	642,000.00
01-2019	Bell Road Drainage and James Street Paving	10/2/2019	10/2/2019	10/1/2020	1.68%	-	625,000.00	-	625,000.00
08-2019	Various Capital Improvements	10/2/2019	10/2/2019	10/1/2020	1.68%	-	285,000.00	-	285,000.00
						<u>\$ 1,259,963.00</u>	<u>\$ 2,035,313.00</u>	<u>\$ 1,259,963.00</u>	<u>\$ 2,035,313.00</u>
						Issued for Cash	\$ 910,000.00	\$ -	
						Paid by Current Budget Appropriation	-	134,650.00	
						Renewals	1,125,313.00	1,125,313.00	
Total						<u>\$ 2,035,313.00</u>	<u>\$ 1,259,963.00</u>	<u>\$ 1,259,963.00</u>	<u>\$ 2,035,313.00</u>

BOROUGH OF MOUNT EPHRAIM
 General Capital Fund
 Statement of Obligations Under Capital Lease
 For the Year Ended December 31, 2019

Purpose	Date of Issue	Original Issue	Maturities of Bonds Outstanding December 31, 2019	Interest Rate	Balance	
					Dec. 31, 2018	Dec. 31, 2019
Refunding Capital Lease	12/21/14	\$ 432,000.00	\$ 43,000.00	4.00%	\$ -	\$ 43,000.00
	12/15/20		42,000.00	4.00%		
	12/15/21		45,000.00	4.00%		
	12/15/22		46,000.00	4.00%		
	12/15/23		48,000.00	4.00%		
	12/15/24		50,000.00	4.00%		
					\$ 317,000.00	\$ 274,000.00
					\$ 317,000.00	\$ 274,000.00

BOROUGH OF MOUNT EPHRAIM
General Capital Fund
Statement of Bonds and Notes Authorized But Not Issued
For the Year Ended December 31, 2019

<u>Ordinance Number</u>	<u>Improvement Description</u>	Balance		2019 Authorizations	Bond Anticipation Notes Issued	Serial Bonds Issued	Balance Dec. 31, 2019
		Dec. 31, 2018					
03-2015	Various Capital Improvements	\$ 735.00	\$ -		\$ -	\$ -	\$ 735.00
01-2019	Various Improvements		625,000.00	625,000.00			
08-2019	Various Improvement and Acquisition of Capital Equipment	-	285,000.00	285,000.00			-
	Total	\$ 735.00	\$ 910,000.00	\$ 910,000.00	\$ 910,000.00	\$ -	\$ 735.00

BOROUGH OF MOUNT EPHRAIM

PART II

Schedule of Findings and Recommendations

For the Year Ended December 31, 2019

**BOROUGH OF MOUNT EPHRAIM
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2019**

Section 1 -- Summary of Auditor's Results

Financial Statement Section

Type of auditor's report issued:

Unmodified

Internal control over financial reporting:

1) Material weaknesses identified?

_____ yes X no

2) Were reportable conditions identified that were not considered to be material weaknesses?

_____ yes X none reported

Noncompliance material to financial statements noted?

_____ yes X no

Federal Awards

A Federal Single Audit was not required

State Awards

A State Single Audit was not required

BOROUGH OF MOUNT EPHRAIM
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2019

Schedule of Financial Statement Findings

This section identifies the reportable conditions, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards* and with requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

No Findings Identified

BOROUGH OF MOUNT EPHRAIM
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2019

Schedule of Federal Awards and State Financial Assistance
Findings and Questioned Costs

This section identifies the significant deficiencies, material weaknesses and instances of noncompliance, including questioned costs, related to the audit of major federal and state programs, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and New Jersey Circular 15-08-OMB.

FEDERAL AWARDS

A federal single audit was not required.

STATE AWARDS

A state single audit was not required.

BOROUGH OF MOUNT EPHRAIM
Summary Schedule of Prior Year Audit Findings
And Recommendations as Prepared by Management

This section identifies the status of prior year findings related to the financial statements and federal and state grant awards that are required to be reported in accordance with *Government Auditing Standards* and New Jersey OMB's Circular 15-08.

FINANCIAL STATEMENT FINDINGS

There were no prior year findings.

FEDERAL AWARDS

A Federal Single Audit was not required.

STATE AWARDS

A State Single Audit was not required.

BOROUGH OF MOUNT EPHRAIM
2019
OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office during the period under audit.

<u>Name</u>	<u>Title</u>	<u>Amount of Coverage</u>	<u>Name Of Surety</u>
Joseph Wolk	Mayor		
George Gies	Commissioner		
Michael Tovinsky	Commissioner		
Terry Shannon	Borough Clerk	\$1,000,000.00	(A)
David McPeak	Chief Financial Officer	\$1,000,000.00	(A)
Dorothea Jones	Tax Collector	\$1,000,000.00	(A)
Tara Weiss	Registrar of Vital Statistics	\$1,000,000.00	(A)
Tara Weiss	Construction Clerk	\$1,000,000.00	(A)
Steven R. Beach	Construction Code Official	\$1,000,000.00	(A)
Brian Schneider	Tax Assessor	\$1,000,000.00	(A)

(A) Employees are covered by the Public Employees Dishonesty Blanket Bond with the Camden County Municipal Joint Insurance Fund in the amount of \$50,000 and an excess liability bond in the amount of \$950,000 with the Municipal Excess Liability Fund.

ACKNOWLEDGMENT

I express my appreciation for the assistance and courtesies extended to the audit team by the Borough Officials during the course of the audit.

Respectfully submitted,

INVERSO & STEWART, LLC



Robert P. Inverso
Certified Public Accountant
Registered Municipal Accountant

July 31, 2020