

**MARCH 1, 2012, GENERAL MEETING MINUTES**  
**BOARD OF COMMISSIONERS OF THE BOROUGH OF MT. EPHRAIM**

**MEETING CALL TO ORDER**

Mayor Wolk called the meeting to order at 8:00pm.

**SALUTE TO THE FLAG**

All present pledged their allegiance to the Flag of the United States of America.

**ROLL CALL**

**PRESENT**

**ABSENT**

Commissioner Gilmore	<u>      x      </u>	<u>          </u>
Commissioner Greenwald	<u>      x      </u>	<u>          </u>
Mayor Wolk	<u>      x      </u>	<u>          </u>

**OTHER OFFICIALS PRESENT**

Borough Solicitor – Eric Riso  
Borough Engineers – Joe Federici & Doug Akin  
Borough Clerk – Terry Shannon  
Tax Collector/Dep. Clerk – Marie Darlington  
Acting Police Chief—Brian Beppel

**“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT**

Mayor Wolk read the following statement: This Meeting has been advertised and notices posted in accordance with the “Open Public Meetings Act.”

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

Mayor Wolk asked if there are any corrections to the minutes as presented. Seeing none, he asked for a motion to approve the following minutes:

1. January 24, 2011, Caucus Meeting
2. February 2, 2012, General Meeting

A motion was made by Commissioner Greenwald and seconded by Commissioner Gilmore to approve the aforementioned minutes. All were in favor.

**VOUCHER APPROVAL**

Mayor Wolk read the voucher list total for the month as \$704,821.51. On a motion by Commissioner Greenwald, seconded by Commissioner Gilmore, the bill list was approved with the following poll vote: Gilmore-yes; Greenwald-yes; Wolk-yes.

**PUBLIC HEARING AND SECOND READING OF ORDINANCES: None**

**INTRODUCTION OF ORDINANCES: None**

**PUBLIC HEARING ON CHANGE OF USE FOR CDBG FUNDS**

Mayor Wolk opened the public hearing and asked Clerk Shannon to explain the reason for the public hearing. Clerk Shannon read the details from the accompanying resolution explaining that there were balances from prior years CDBG funds that we want to move to continue the improvements at the Charles Dougherty Senior Center. We originally held a public hearing last month but there were problems with the corresponding advertisement so we needed to hold another public hearing following the revised public notice. Mayor Wolk asked if there was any public comment to please state your name and address for the record. Seeing no public comment, on a motion by Commissioner Greenwald, second by Commissioner Gilmore, the public hearing was closed.

**RESOLUTIONS:**

The Clerk announced that the following resolutions, except for 22-12, would be approved as a Consent Agenda:

- 19-12 Refund of Erroneous 2012 Tax Payment
- 20-12 To Cancel Taxes for Total Veterans Deduction
- 21-12 Transfer of Appropriation Reserves
- 23-12 Authorizing Sale of Police Vehicles Not Needed for Public Use
- 24-12 Authorizing the Borough of Mount Ephraim to Enter Into a Cooperative Pricing Agreement
- 25-12 Authorizing an Amendment to the Shared Services Agreement with the Borough of Bellmawr for Paving Services
- 26-12 Authorizing Renewal of the Shared Service Agreement with the Borough of Barrington for Municipal Clerk Services
- 27-12 Authorizing Change in Use of CDBG Funds
- 28-12 Authorizing Submission of the Year 34 CDBG Project Description Form
- 29-12 Approving a Retirement Agreement
- 30-12 Appointing Brian P. Beppel as Acting Chief of the Mt. Ephraim Police Department

On a motion by Commissioner Greenwald, second by Commissioner Gilmore, the consent agenda was approved with the following poll vote: Gilmore-yes; Greenwald-yes; Wolk-yes.

The Clerk then announced that the following resolution would be approved separate from the Consent Agenda:

- 22-12 Authorizing the Engineer to Proceed with Design and Inspection Services Relative to the Bell Road Drainage Project

On a motion by Commissioner Greenwald, second by Commissioner Gilmore, the consent agenda was approved with the following poll vote: Gilmore-yes; Greenwald-yes; Wolk-abstain.

**MERCANTILE LICENSES:** Mayor Wolk read the following mercantile licenses for approval:

Auto Zone #3289	221 S. Black Horse Pike
Black Horse Pike Assoc. (Jersey Girls)	710 N. Black Horse Pike
Budget Inn & Suite	310 N. Black Horse Pike
Canal's Liquor Store (YABA2, LLC)	210 N. Black Horse Pike
CDT Business Systems, LLC.	500 N. Black Horse Pike
Computer Services Bureau, Inc.	217 N. Black Horse Pike
Dave's Cleaners	10 E. Kings Highway
Domino's Pizza	210 N. Black Horse Pike
Fafa Services, LLC	159-C S. Black Horse Pike
Five Talent Graphics, LLC	134 W. Kings Highway
Hobby Workshops	510 W. Kings Highway
Inclinator-Elevette, Inc.	215 S. Black Horse Pike
John's Sign Shop	289 S. Black Horse Pike
Kimberly Mecca Tax Preparation, LLC	106 W. Kings Highway
Maggi Drapery	136 W. Kings Highway
Midas Muffler (JoJess Automotive, Inc.)	160 N. Black Horse Pike
P.C. Construction & Management, Inc.	505 W. Kings Highway
Pete's Pizza & Italian Grill, LLC	604 W. Kings Highway
Walgreens Eastern Co., Inc.	20 W. Kings Highway

On a motion by Commissioner Greenwald, second by Commissioner Gilmore, the mercantile licenses were approved with all in favor.

**MOTIONS:**

Mayor Wolk asked for a motion to appoint Stanley Witkowski to the Planning Board as an Alternate, Class IV Member for a two-year term to expire May, 2014.

On a motion by Commissioner Greenwald, second by Commissioner Gilmore, the motion was approved with all in favor.

**REPORTS:**

Commissioner Gilmore read highlights and statistics from the February monthly report from the fire department as submitted by Chief Brian Gilmore. They had a total of 30 calls for the month including three dwelling fires, one building fire, one brush fire and five motor accidents. He then read highlights from the February report from the police department including 303 motor vehicle summonses and 20 adults arrested. He read a summary of some of the offenses for the month. Commissioner Gilmore then spoke about Officer Mitch Malinowski who is still recovering from a

serious motor vehicle accident and we wish him well. He added that after 22 years of service Chief Dobleman has retired and we thank him for his service to the Borough of Mount Ephraim. One last thing, we would like to extend condolences to the Cain family on the death of Kathryn Cain, long time resident and teacher in our school district. She had many years of commitment to education in our community and she will be missed.

Commissioner Greenwald reported that in the Construction Department there were a total of seven permits issued for a total of \$825.00. For Public Works he reported that for the month of February there were no accidents or safety violations. Single stream recycling was 70,780 pounds. They repaired potholes in town and cleaned up the parks, responded to seven sewer calls, had the welcome sign repaired and he thanked Paul Milano for funding the repairs. He added that recycling is very important and the DPW employees are leaving stickers when they see that residents are including recycling in with their trash. Recycling saves the town money. He asked that everyone keep an eye out for vandalism in our parks as it affects everyone.

Engineer Joe Federici reported that they were contacted by PSE&G as a result of a report they submitted to them outlining all street projects planned and they informed him that they will be replacing the gas main along Roosevelt Avenue in either May or June.

Mayor Wolk read the receipt totals from the Tax Collector report for the month of January 2011. Total receipts were \$825,788.65. He then reported that he also received the 2011 annual report of tax collections from Tax Collector Marie Darlington. Grand total receipts for the year were \$12,324,500.73. He reinforced the importance of recycling as it saves taxpayer dollars. We are continuing to work on our budget and will be introducing it at the April meeting. He congratulated Captain Beppel for his appointment as Acting Chief and to Chief Dobleman on his retirement. He too expressed condolences to the Cain family. Kathryn put her time and effort into the school board and celebrations committee. Mayor Wolk added that our next workshop is March 27 and the commission meeting will be April 5. Spring will be starting soon so when you clean up your yard please use care when putting out your yard waste.

Mayor Wolk then opened the meeting to public comment.

Seeing no public comment, Mayor Wolk asked for a motion to close the public portion. On a motion by Commissioners Greenwald and Gilmore, the public portion was closed.

On a motion by Commissioners Greenwald and Gilmore, the meeting was adjourned at 8:20pm.

Respectfully submitted,  
*Terry Shannon,*  
Borough Clerk