

**APRIL 4, 2013, GENERAL MEETING MINUTES  
BOARD OF COMMISSIONERS OF THE BOROUGH OF MT. EPHRAIM**

**MEETING CALL TO ORDER**

Mayor Wolk called the meeting to order at 8:05pm.

**SALUTE TO THE FLAG**

All present pledged their allegiance to the Flag of the United States of America.

**ROLL CALL**

The Clerk called the roll with Commissioner Gilmore, Commissioner Greenwald and Mayor Wolk all present.

**OTHER OFFICIALS PRESENT**

Borough Solicitor – Eric Riso  
Borough Engineers – Joe Federici and Doug Akin  
Borough Clerk – Terry Shannon  
Tax Collector/Dep. Clerk – Marie Darlington  
Police Chief—Brian Beppel

**“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT**

Mayor Wolk announced that “This meeting has been advertised and notices posted in accordance with the “Open Public Meetings Act.”

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

Mayor Wolk asked for a motion to approve the minutes from the March 7, 2013, commission meeting. On a motion by Commissioner Greenwald, second by Commissioner Gilmore, the minutes were approved with all in favor.

**VOUCHER APPROVAL**

Mayor Wolk announced that vouchers in the total amount of \$751,560.54 were submitted for approval. On a motion by Commissioner Greenwald, seconded by Commissioner Gilmore, the vouchers were approved with the following poll vote: Gilmore-yes; Greenwald-yes; Wolk-yes.

**PUBLIC HEARING ON ORDINANCE BEING CONSIDERED FOR ADOPTION**

Mayor Wolk asked the Clerk to read the ordinance for public hearing and adoption: Ordinance 02-13, Amending Chapter 33, Animals, in the Borough Code. Mayor Wolk then opened the public hearing. Seeing no public comment, on a motion by Commissioner Greenwald, second by Commissioner Gilmore, the public hearing was closed. Mayor Wolk then asked for a motion to adopt the ordinance. On a motion by Commissioner Greenwald, second by Commissioner Gilmore, the ordinance was adopted with the following poll vote: Gilmore-yes; Greenwald-yes; Wolk-yes. Motion is carried.

**INTRODUCTION OF ORDINANCES**

Mayor Wolk announced that we have an ordinance for introduction on first reading. He asked the Clerk to read the title of the ordinance to be introduced as follows: Ordinance 03-13, To Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank for Calendar Year 2013. On a motion by Commissioner Greenwald, second by Commissioner Gilmore, the first reading of this ordinance was approved with the following poll vote: Gilmore-yes; Greenwald-yes; Wolk-yes. Mayor Wolk then announced that the public hearing on this ordinance will be during the May 2 commission meeting.

**RESOLUTIONS**

Mayor Wolk announced that the resolutions would be approved as a Consent Agenda and asked the Clerk to read the resolutions as follows:

- 29-13 Authorization to Cancel Bankruptcy Account Balance
- 30-13 Designating Recipients for the Camden County Housing Rehabilitation Program and Authorizing the County Division of Community Development as the Administrative Agent
- 31-13 Approving Change Order No. 1, Bell Road Drainage Improvements Project
- 32-13 Authorizing Signing of the Shared Service Agreement with the Boroughs of Audubon Park and Audubon for Participation in the Municipal Drug Alliance Program
- 33-13 Resolution for the Computation of Reserve for Uncollected Taxes – 2013 Budget
- 34-13 Authorizing Execution of Shared Service Agreement with Bellmawr for Hauling of Trash for the Borough of Runnemede
- 35-13 Authorizing the Tax Assessor to Complete and Update the Tax Assessment Revaluation of All Properties Located in the Borough of Mount Ephraim
- 36-13 Accepting a Used Fire Truck from Camden County and Authorizing Jay Vilardo, Emergency Management Coordinator, to Sign for Delivery of the Truck
- 37-13 Approving Change Order No. 2-Final, Bell Road Drainage Project

On a motion by Commissioner Greenwald, second by Commissioner Gilmore, the consent agenda was approved with the following poll vote: Gilmore-yes; Greenwald-yes; Wolk-yes.

**INTRODUCTION OF THE 2013 MUNICIPAL BUDGET**

Mayor Wolk announced that it was another difficult budget year but with hard work from the department heads and borough professionals, we have a very modest increase of only \$41.00 on the average assessment. It was a great job done by all.

He then read Resolution 38-13, to Introduce the 2013 Municipal Budget. On a motion by Commissioner Greenwald, second by Commissioner Gilmore, the resolution was approved with the following poll vote: Gilmore-yes; Greenwald-yes; Wolk-yes. Mayor Wolk announced that the public hearing on the budget would be during the May 2 commission meeting.

### **MERCANTILE LICENSES FOR APPROVAL**

Mayor Wolk read the following mercantile licenses for approval:

Auto Zone #3289, 221 S. Black Horse Pike; CVS Pharmacy #477, 24 S. Black Horse Pike; Guiseppi's Restaurant & Lounge, 13-15 S. Black Horse Pike. On a motion by Commissioner Greenwald, second by Commissioner Gilmore, the mercantile licenses were approved with all in favor.

### **REPORTS:**

Commissioner Gilmore read highlights from the Mount Ephraim Fire Department and Police Department monthly reports for March. The police handled 443 calls and 229 case numbers were assigned. 20 adults were arrested and 256 motor vehicle summonses were issued. He then invited everyone to the open house on April 27 to celebrate the official opening of the new Bell Road Firehouse. The open house will be from 11am-3pm.

Commissioner Greenwald reported that the Construction Office issued eight permits for a total of \$3,495.00. Public Works reports that single stream recycling was over 71,000 pounds and they collected 150 tons of trash. They hung spring banners, maintained the recreation fields and worked on spring clean-up. He added that the 295/42/76 project has commenced so be sure to watch for detours and be ready for traffic back-ups. He also stated that the spring craft fair and car show has been moved to September due to conflicts with other towns.

Engineer Joe Federici reported that they are still waiting to hear on our application for NJDOT Local Aid funding. They are also working on reviewing and approving the plans for the Taco Bell project.

Mayor Wolk read the receipt totals from the Tax Collector report for the month of February, 2013. He read the details of receipts and reported that total receipts were \$1,928,532.29. He again stated that everyone worked very hard on the 2013 budget and he thanked the department heads for their efforts. Everyone understands the difficult financial constraints and each department contributed to a very modest increase.

**PUBLIC PARTICIPATION:**

Mayor Wolk opened the meeting to the public and asked that residents state their name and address for the record.

Safety Coordinator Mike Williams reported that the Borough received a \$900 safety award at the annual safety breakfast. This was because of the outstanding attention paid to safety and the fact that there were no significant incidents. Great job by all departments.

Carl Ingram, 15 Second Avenue, asked what the Borough's plans were for the library. Mayor Wolk responded that we believe the building reverts back to the school district.

Stan Witkowski, 106 4<sup>th</sup> Avenue, asked when the budget would be available. Clerk Shannon responded that the full budget document would be posted on the borough website by the end of next week.

Seeing no further public comment, on a motion by Commissioner Greenwald, second by Commissioner Gilmore, the public portion was closed and the meeting was adjourned at 8:42pm.

Respectfully submitted,  
**Terry Shannon,**  
Borough Clerk