

**APRIL 3, 2014, GENERAL MEETING MINUTES
BOARD OF COMMISSIONERS OF THE BOROUGH OF MT. EPHRAIM**

MEETING CALL TO ORDER

Mayor Wolk called the meeting to order at 8:02pm.

SALUTE TO THE FLAG

All present pledged their allegiance to the Flag of the United States of America.

ROLL CALL

The Clerk called the roll with Commissioner Gilmore, Commissioner Greenwald and Mayor Wolk all present.

OTHER OFFICIALS ON THE DAIS

Borough Solicitor – Stuart Platt
Borough Engineers – Joe Federici and Doug Akin
Borough Clerk – Terry Shannon

“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT

Mayor Wolk announced that “This meeting has been advertised and notices posted in accordance with the “Open Public Meetings Act.”

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

Mayor Wolk asked for a motion to approve the minutes from the February 25, 2014, caucus meeting and the March 6, 2014, commission meeting. On a motion by Commissioner Greenwald, seconded by Commissioner Gilmore, the minutes were approved with all in favor.

APPROVAL OF VOUCHERS

Mayor Wolk announced that vouchers in the amount of \$641,575.81 were submitted for approval. On a motion by Commissioner Greenwald, second by Commissioner Gilmore, the vouchers as submitted were approved with the following poll vote: Gilmore-yes; Greenwald-yes; Wolk-yes.

APPROVAL OF RESOLUTION FOR PROMOTION

The Clerk read the following resolution in its entirety for approval:

Res. 23-14 Promotion of Patrolman Michael J. Beach to the Rank of Sergeant

On a motion by Mayor Wolk, second by Commissioner Gilmore, the resolution was approved with the following poll vote: Gilmore-yes; Greenwald-abstain; Wolk-yes. Commissioner Greenwald abstained as Patrolman Beach is a family member.

Commissioner Greenwald then administered the Oath of Office to Sgt. Beach accompanied by Commissioner Gilmore, Mayor Wolk and Chief Brian Beppel.

ORDINANCES FOR PUBLIC HEARING AND ADOPTION

Mayor Wolk asked the Clerk to read the following ordinances that will be considered for adoption following a public hearing:

01-14, Authorizing a Special Emergency Appropriation for Property Revaluation and Reassessment

02-14, To Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank for Calendar Year 2014.

On a motion by Commissioner Greenwald, second by Commissioner Gilmore, the second reading of the ordinances was approved with the following poll vote: Gilmore-yes; Greenwald-yes, Wolk-yes. Mayor Wolk then opened the public hearing on these ordinances and asked if there were any questions or comments on these ordinances.

Seeing none, on a motion by Commissioner Greenwald, second by Commissioner Gilmore, the ordinances were adopted with the following poll vote: Gilmore-yes; Greenwald-yes; Wolk-yes. The ordinances are adopted.

ORDINANCES FOR INTRODUCTION ON FIRST READING

Mayor Wolk announced that the following ordinance is being introduced on first reading:

03-14, Amending Articles VII and VIII of Chapter 94 of the Borough Code Entitled “ Vehicles and Traffic”.

On a motion by Commissioner Greenwald, second by Commissioner Gilmore, the first reading on ordinance 03-14 was approved with the following poll vote: Gilmore-yes; Greenwald-yes; Wolk-yes. Mayor Wolk then stated that this ordinance will be considered for adoption following proper advertising and a public hearing to be held during the May 1 commission meeting.

RESOLUTIONS

Mayor Wolk announced that the resolutions would be approved as a Consent Agenda and asked the Clerk to read the resolutions as follows:

- 24-14 Authorizing the 2014 Municipal Budget to be Read by Title only at the Time of the Public Hearing
- 25-14 Authorizing Self-Examination of the 2014 Municipal Budget
- 26-14 Authorizing Submission of a 2013 Recycling Tonnage Grant Application

On a motion by Commissioner Greenwald, seconded by Commissioner Gilmore, the consent agenda was approved with the following poll vote: Gilmore-yes; Greenwald-yes; Wolk-yes.

PUBLIC HEARING ON THE 2014 MUNICIPAL BUDGET

Mayor Wolk opened the public hearing on the 2014 Municipal Budget and asked if there are any questions or comments on the Budget. Seeing none, on a motion by Commissioner Greenwald, second by Commissioner Gilmore, the public hearing was closed.

Mayor Wolk then stated that we will now approve Resolution 27-14, to Amend the 2014 Municipal Budget. On a motion by Commissioner Greenwald, second by Commissioner Gilmore, the resolution was approved with the following poll vote: Gilmore-yes; Greenwald-yes; Wolk-yes.

Mayor Wolk then announced that adoption of the 2014 Budget will not take place until a public hearing has been held on the Budget Amendment Resolution. The public hearing on the Amendment and adoption of the 2014 Budget will take place at the April 22, 2014, caucus meeting. The amendment does not affect the overall budget but just moves expenditures around within the budget. Consultant Richard Schwab explained that the State reduced the pension contribution amount but we found that other areas were under-budgeted such as snow removal costs and public works equipment. We reduced the pension contribution appropriation and increased other areas to cover additional costs.

MERCANTILE LICENSES FOR APPROVAL

Mayor Wolk read the following mercantile licenses that are for approval:

Growing Upscale Hair LLC	417 N. Black Horse Pike
Guisseppi's Restaurant & Lounge	13-15 S. Black Horse Pike
Midas Muffler	160 N. Black Horse Pike
Mt. Ephraim Exxon (Sabir, Inc.)	403 S. Black Horse Pike
Pete's Pizza & Italian Grill, LLC	604 W. Kings Highway

On a motion by Commissioner Greenwald, second by Commissioner Gilmore, the mercantile licenses were approved with all in favor.

REPORTS

Commissioner Gilmore read highlights from the February report for the Mt. Ephraim Police Department. They had 459 calls resulting in 241 case numbers including the following: answered 13 alarms, 42 ambulance assists, 11 animal complaints, 19 calls for information, nine domestic violence, 11 9-1-1 verifications, four thefts, 21 suspicious vehicles or persons, 18 calls for service, ten motor vehicle accidents. Arrests for the month were 25 adults and he read highlights of some of the arrests. There were two juvenile arrests for the month. They issued 213 motor vehicle summonses.

Commissioner Gilmore then read highlights from the March report from the Fire Department. They answered four alarms, one EMS assist, one PD assist, four drills, one dwelling fire, nine mutual aid calls, one special assignment and one utility call. Total calls for service were 17. Total man hours for the department was 324 volunteer hours.

He then reported that the Chief and he attended a DOT meeting regarding the 295 project. Sometime around mid-May, the northbound exit onto Market Street will be closed. The entrance to 42/76 southbound will be closed in August for an undetermined amount of time. The rt. 130 southbound onto 76 will be closed. The detour takes traffic onto Market Street, Kings Highway and Black Horse Pike south. Backups will be a problem. In June, we will see the adaptable lights on Black Horse Pike so they should be monitoring and adjusting for traffic backups. Also the left-hand turn onto Kings Highway from northbound Black Horse Pike will also be implemented. You can view the DOT website for more information. He asked that the information be added to our website.

Regarding Marie's Law (ordinance 03-14) pertains to parking during snow events and implements an odd-even system. It was long debated but this will be fair to all.

Commissioner Greenwald reported that that the Construction Department in March issued 15 permits and total fees were \$1924.00. He then read highlights from the public works report as

follows: single stream recycling was over 75,000 pounds; they plowed and treated roads during the snowstorms; filled potholes; handled 16 sewer calls; replaced sewer trap at 3rd Avenue; installed new sink at the Round House and toilets at the Senior Center; hung spring banners; obtained quotes for roof replacement and HVAC system at the Senior Center to be funded with CDBG grant money; contacted the County regarding potholes on County roads and also regarding ponding issues at Kings Highway and Davis Avenue. This has been an ongoing issue and hopefully the County will address.

Saturday, April 26 is the Craft and Car Show. He then wished everyone a Happy Easter.

Engineer Joe Federici reported that they will be issuing the notice to proceed to the contractor for the Roosevelt Avenue project and it will start shortly thereafter.

Mayor Wolk read the receipt totals from the Tax Collector report for the month of February, 2014, and reported that total receipts were \$1,593,632.54.

Mayor Wolk added that the budget adoption will be at the April 22 caucus meeting. Our next general meeting will be Thursday, May 1. April 12 is opening day for Little League and also the date for the Easter Egg Hunt at 1pm at Shining Star Park. He wish everyone a Happy Easter.

Mayor Wolk then introduced Safety Officer Mike Williams who reported that the borough did get a safety award and he presented plaques from the JIF to Mayor Wolk. We received a certificate of achievement for reducing lost-time accidents by over 15% over the past several years. We also received a certificate for having zero lost-time accidents in 2013. It gives me great pleasure to be your safety coordinator but we could not do it without the support of the governing body. Commissioner Gilmore said we need to applaud our department heads for making sure the employees are safe.

PUBLIC PARTICIPATION

Mayor Wolk opened the meeting to the public and asked that residents state their name and address for the record.

Seeing no public comment, on a motion by Commissioner Greenwald, second by Commissioner Gilmore, the public portion was closed and the meeting was adjourned at 8:28pm.

Respectfully submitted,

Terry Shannon

Borough Clerk