

**OCTOBER 4, 2018, COMMISSION MEETING MINUTES
BOARD OF COMMISSIONERS OF THE BOROUGH OF MT. EPHRAIM
BOROUGH HALL MEETING ROOM**

MEETING CALL TO ORDER/OPEN PUBLIC MEETINGS STATEMENT

Mayor Wolk called the meeting to order at 7:00pm with the “Pledge of Allegiance” and the “Open Public Meetings Act” statement.

ROLL CALL

The Clerk called the roll with Commissioner Gilmore, Commissioner Tovinsky and Mayor Wolk present. Also on the dais were Solicitor Eric Riso, Engineers Joe Federici and Doug Akin and Clerk Terry Shannon.

SWEARING-IN OF NEW POLICE SERGEANT

Commissioner Gilmore read resolution 89-18 promoting Jason Dobleman to the position of sergeant. Sergeant Dobleman was administered the oath of office by Mayor Wolk and Commissioner Gilmore with his family at his side.

APPROVAL OF MINUTES FROM PRIOR MEETINGS

Mayor Wolk announced that the minutes from the September 6, 2018, commission meeting were distributed and asked for any corrections. Seeing none, on a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the minutes were approved with all in favor.

APPROVAL OF VOUCHERS

Mayor Wolk announced that vouchers in the amount of \$778,972.17 were submitted for approval. On a motion by Commissioner Tovinsky second by Commissioner Gilmore, the vouchers as submitted were approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes.

ORDINANCES FOR PUBLIC HEARING AND ADOPTION

Mayor Wolk announced that the following ordinances are on for second reading and public hearing this evening:

- 10-18 Amending Chapter 299, Entitled “Peddling and Soliciting”, in the Borough Code
- 11-18 Amending Chapter 470, Entitled “Land Use Procedures”; Chapter 495, Entitled “Site Plan Review”; and Chapter 518, Entitled “Subdivision of Land” in the Borough Code
- 12-18 Amending Ordinance 06-18, Establishing the 2018 Salaries of Non-union Employees and Officers of the Borough of Mount Ephraim
- 13-18 Establishing the 2018 Salaries of DPW Employees per the IBEW Contract
- 14-18 Authorizing a Special Emergency Appropriation for Reexamination of the Master Plan

On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the second reading was approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes. Mayor Wolk then opened the public hearing on these ordinances.

Carl Ingram asked when the employees became part of the IBEW. Commissioner Tovinsky and Mayor Wolk explained that it is just the Public Works employees and they have been members of that union for many years. Seeing no further public comment, on a motion by Commissioner

Tovinsky, second by Commissioner Gilmore, the public hearing was closed. On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, Ordinance 10-18, 11-18, 12-18, 13-18 and 14-18 were adopted with the following poll vote: Gilmore-yes; Tovinsky-yes, Wolk-yes.

RESOLUTION CONSENT AGENDA

Mayor Wolk asked the Clerk to read the resolutions that are to be approved by Consent Agenda. She read them as follows:

- 89-18 Promoting Jason Dobleman to Sergeant of the Mt. Ephraim Police Department
- 90-18 Authorizing Liens against Certain Properties for Costs Incurred by the Borough of Mt. Ephraim in Accordance with the Property Maintenance Code
- 91-18 Amending the Personnel Policy Handbook of the Borough of Mt. Ephraim
- 92-18 Resolution to Affirm the Borough’s Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors and Members of the Public that Come into Contact with Municipal Employees, Officials and Volunteers
- 93-18 Authorizing Execution of an Agreement with Mulderig Fastpitch Organization for Use of the Facilities Located at 33 Linden Avenue
- 94-18 Canceling Taxes Due to a Veterans Exemption
- 95-18 Authorizing Execution of a Shared Service Agreement with Camden County Relative to Project Save
- 96-18 Setting the Hours for Trick or Treating and Curfew on Halloween

On a motion by Commissioner Gilmore, second by Mayor Wolk, the resolution consent agenda was approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes. Resolution consent agenda was approved.

REPORTS AND COMMENTS BY COMMISSIONERS

Commissioner Gilmore read highlights from the Mount Ephraim Fire Department report for September 2018. They had 42 incidents including two dwelling fires, five motor vehicle accidents, three assists to the police department, 13 mutual aid calls, one rescue, three calls for wires, ten alarm systems, two natural gas leaks and they conducted two drills. He then read highlights from the September 2018 report from the Police Department. They had 621 calls and assigned 593 case numbers. He read highlights of the calls and also reported they had 40 adult arrests and three juvenile arrests and he read highlights of the arrests. He reported they served eight out-of-town warrants and issued 275 motor vehicle summonses. He reminded everyone to be very careful on Halloween as kids will be out in costumes. Also please be careful at all times.

Commissioner Tovinsky reported that the construction office 19 permits for a cost of \$3810. They had one vacant property registration for \$500 and issued 11 resale CO’s for \$1320. For Public Works, they had single stream recycling of 78,180 pounds and 160 tons of trash for a cost of \$11,000. They responded to four sewer calls, picked up 7200 pounds of metal, installed a new bench in the cell in the police department, hung all the fall banners, had Bellmawr camera the sewer line on Hartka Avenue and they sent three employees to training on handling of hazardous waste materials.

Engineer Joe Federici from Federici and Akin reported on the following items:

- NJDOT application for 2019 Aid was submitted for Idora and Charles and second choice was 4th Avenue
- We are preparing an application for additional Discretionary Aid for Bell Road drainage
- NJDOT 2018 James Street project is being designed and is planned for 2019 construction
- The plans for Bell Road drainage for the funding already received is also being designed and is planned for 2019 construction
- NJDOT 2017 project for Northmont is substantially complete and we are looking at adding speed humps to the project.

Mayor Wolk read the details from the Tax Collector's report for September, 2018, reporting total receipts of \$175,079.41 and \$42,605.69 in lien redemptions. We will be here again October 23 at 3pm for the workshop and November 1 at 7pm for the commission meeting. Our big project between now and Election Day is the sale of the sewer system. We received \$33,333 payment from NJAW reimbursing us for one third of our cost for professional fees. If you have any questions, please come to the meetings.

PUBLIC PARTICIPATION

Mayor Wolk opened the meeting to the public and asked that residents state their name and address for the record.

Mike Rossano of Grant Avenue asked about the chicken pilot program. Mayor Wolk responded it will be discussed at the workshop on the 23rd. Rossano than asked where he can find the minutes on the website. Clerk Shannon said she will check to make sure they are all posted.

Carl Ingram of Second Avenue thanked the governing body for their help with Mt. Ephraim Dodge. They are starting to do the work and he wanted to know when it would be finished. Solicitor Riso responded there is no specific timeline but we are working with them and if they drag their feet, we will contact them again. Engineer Joe Federici said they are supposed to give him a plan for the landscaping next to the Ingram's house.

Chief Gilmore reminded everyone that next Saturday is the Hero to Hero Race so there will be some lane and traffic restrictions.

Commissioner Tovinsky reminded everyone we have two more public meetings on the sewer on the 20th at 10am and 2pm here at borough hall.

Bob Medlar from Mt. Ephraim Little League reported they are having Trunk or Treat on Friday, October 19. He thanked the governing body for approving the use of the facility for the Pitbulls League and they will be started work on the facility next week.

Seeing no further public comment, on a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the public portion was closed.

On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the meeting was adjourned at 7:26pm.

Approved:

Terry Shannon

Terry Shannon
Municipal Clerk