

**NOVEMBER 3, 2016, COMMISSION MEETING MINUTES  
BOARD OF COMMISSIONERS OF THE BOROUGH OF MT. EPHRAIM  
BOROUGH HALL MEETING ROOM**

**MEETING CALL TO ORDER/OPEN PUBLIC MEETINGS STATEMENT**

Mayor Wolk called the meeting to order at 8:00pm and announced that this meeting has been advertised and posted in accordance with the "Open Public Meetings Act". He then led all present in the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

The Clerk called the roll with Commissioner Gilmore, Commissioner Tovinsky and Mayor Wolk all present.

**OTHER OFFICIALS ON THE DAIS**

Borough Solicitor – Eric Riso  
Borough Engineer – Joe Federici  
Borough Clerk – Terry Shannon

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

Mayor Wolk asked for a motion to approve the minutes September 27, 2016, caucus and closed session meetings and the October 6, 2016, commission meeting. On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the minutes were approved with all in favor.

**APPROVAL OF VOUCHERS**

Mayor Wolk announced that vouchers in the amount of \$1,150,247.82 were submitted for approval. On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the vouchers as submitted were approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes.

**ORDINANCES FOR PUBLIC HEARING AND ADOPTION**

Mayor Wolk read the following ordinances for public hearing and adoption:

- 14-16 Revising, Amending and/or Supplementing Chapter 80 of the Borough Code Entitled "Site Plan Review"
- 15-16 Revising, Amending and/or Supplementing Chapter 99 of the Borough Code Entitled "Zoning"

Mayor Wolk then opened the public hearing on these ordinances. He asked if there were any questions or comments and to please state your name for the record. Seeing no public comment, on a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the public hearing on these ordinances was closed.

On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the ordinances were adopted with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes. The ordinances were duly adopted.

**RESOLUTIONS**

Mayor Wolk asked the Clerk to read the following resolutions for approval by Consent Agenda:

- 77-16 Authorizing 2016 Budget Transfers
- 78-16 Appropriating Items of Revenue and Expense for Body Armor Grant Received
- 79-16 Designating a Recipient for the CDBG Home Improvement Program
- 80-16 Appointing Members and Junior Members to the Mt. Ephraim Fire Department
- 81-16 Authorizing Travel Expenses for Attendance at the 2016 NJSLOM Convention
- 82-16 Canceling Stale Dated Checks Drawn on the Court General Account
- 83-16 Authorizing Participation in the Camden County Contracts for Sodium Chloride and Pre-treated Liquid Enhanced Sodium Chloride
- 84-16 Supporting Senate Bill S981 and Assembly Bill A2375 Amending the Electronic Waste Management Act
- 85-16 Authorizing an Increase in the Change Fund for the Tax Office
- 86-16 Authorizing a Change Fund for the Dog License Account

On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the resolution consent agenda was approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes.

**REPORTS AND COMMENTS BY COMMISSIONERS**

Commissioner Gilmore read highlights from the Mount Ephraim Fire Department for the month of October. They had a total of 30 incidents and he read highlights of the calls. They also participated in the Halloween parade, went to the schools during Fire Prevention Week and gave out candy in front of the firehouse on Halloween. Commissioner Gilmore then read highlights of the October report from the Mount Ephraim Police Department. They had total calls of 712 and he read highlights of the calls. They assigned 359 case numbers and he read highlights of the offenses. They issued 279 motor vehicle summonses and had 40 adult arrests and he read highlights of the arrests. Both departments participated in safety activities during the month of October and they are a great asset to this town.

Commissioner Tovinsky reported that for the month of October, the Construction Office issued 33 permits for a total of \$4,952. In Public Works, single stream recycling was 73,330 pounds and trash tonnage collected was 150 tons for a disposal cost of \$10,038.99. He read highlights of other Public Works activities including maintaining vacant properties, removal of graffiti from the playgrounds, metal collection, started leaf pickup and handled drainage problem at the end of Linwood Avenue. There was a gas line in the work area and the plans had to be revised. There were no storm inlets at the end of the street so we hope the new trench will help with the drainage.

Engineer Joe Federici reported that the Grant Avenue project will be done in the spring in addition to Lowell and Harding and the drainage project on Winthrop. New Jersey American Water has installed new water mains on Grant and will be doing new mains on Lowell, Harding and Winthrop as well.

Mayor Wolk read the Tax Collector's report for the month of October reporting that total receipts were \$1,033,950.73 and lien redemptions were \$84,623.91. He also reported on the results of the tax sale and thanked the tax collector for her efforts. Mayor Wolk then announced the fire department will hold their 21<sup>st</sup> annual Christmas parade on December 10 beginning at 7pm. It will

begin at the West Center and end at the Bell Road firehouse. Santa will stop at Mary Bray school to light the tree. He then thanked everyone for their assistance with the Halloween parade. Commissioner Gilmore added that the police were also handing out candy on Halloween. Commissioner Tovinsky added they did an excellent job with the curfew. Mayor Wolk reminded everyone that voting will be at MEPRI Hall from 6am-8pm next Tuesday. He then wished everyone a Happy Thanksgiving and stated we will be here November 11 at 1pm for the budget workshop then the caucus meeting starting at 3pm. The general meeting will be December 1 at 8pm.

### **PUBLIC PARTICIPATION**

Mayor Wolk opened the meeting to the public and asked that residents state their name and address for the record. There was one resident who said she thought this was the meeting to discuss the Pretzel Factory but was advised by the governing body that would be the planning board meeting and to call Tara to find out when they will be on the agenda.

Seeing no other public comment, on a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the public portion was closed and the meeting was adjourned at 8:18pm.

Respectfully submitted,

*Terry Shannon*

Municipal Clerk