

**December 4, 2008 General Meeting  
Minutes**

**BOARD OF COMMISSIONERS OF THE BOROUGH OF MT. EPHRAIM**

**MEETING CALL TO ORDER:**

Mayor Wolk called the meeting to order at 8:03 pm.

**SALUTE TO FLAG:**

All present pledged their allegiance to the Flag of the United States of America.

<b><u>ROLL CALL:</u></b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>
Commissioner Gilmore	<u>    X    </u>	<u>          </u>
Commissioner Greenwald	<u>    X    </u>	<u>          </u>
Mayor Wolk	<u>    X    </u>	<u>          </u>

**OTHER OFFICIALS PRESENT:**

- Eric Riso, Borough Solicitor
- Joe Federici & Doug Aiken, Borough Engineer
- Ed Dobleman, Police Chief
- Rich Holmes, Fire Company President
- Mario Scullan, Fire Chief
- Marie Darlington, Tax Collector

**“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT:**

Mayor Wolk announced that this Meeting has been advertised and notices posted in accordance with the “Open Public Meetings Act.”

**ANNOUNCEMENTS:** None

**PRESENTATIONS:**

1. Proclamation honoring Freedom Ferry Captain Rodger Taylor – Immediately prior to the start of the regular meeting, Mayor Wolk presented Freedom Ferry Captain Rodger Taylor a framed proclamation commending him and his crew for their quick actions in saving the life of a woman in distress in the Delaware River on August 5th. Among the crew members was Matthew Taylor, son of the Captain, along with Zachary Tannoia and Kevin Fisher. Matthew Taylor jumped into the water to assist the woman. The proclamation recognized and applauded the quick and selfless actions of Captain Rodger Taylor and his crew which resulted in a successful rescue and immediate assistance for the woman.

**MINUTES OF PREVIOUS MEETINGS:**

Minutes from the following meetings of the Board of Commissioners were distributed and are now subject to approval:

1. October 28, 2008 Caucus Meeting
2. November 6, 2008 General Meeting

A motion was made by Commissioner Greenwald and seconded by Commissioner Gilmore to approve the aforementioned minutes. The motion carried.

**VOUCHER APPROVAL:**

Vouchers were submitted for approval and are available for review.

A motion was made by Commissioner Greenwald and seconded by Commissioner Gilmore to approve the aforementioned vouchers. The motion carried.

**INTRODUCTION OF ORDINANCES: None**

**PUBLIC HEARING AND SECOND READING OF ORDINANCES:**

ORDINANCE NO. 16-08 AN ORDINANCE AMENDING CHAPTER 75A ENTITLED "BRUSH, GRASS AND WEEDS" TO CHANGE THE NOTICE PROVISIONS FOR VIOLATIONS

Mayor Wolk opened the Hearing to the Public.

As no member of the public wished to comment on this ordinance, a motion was made by Commissioner Greenwald and seconded by Commissioner Gilmore to close the public hearing. The motion carried.

A motion was made by Commissioner Greenwald and seconded by Commissioner Gilmore to adopt the aforementioned Ordinance and advertise same according to law.

ROLL CALL:	Mayor Wolk:	yes
	Commissioner Gilmore:	yes
	Commissioner Greenwald:	yes

The motion carried.

ORDINANCE NO. 17-08 AN ORDINANCE FOR DETERMINING POSITIONS ELIGIBLE FOR THE DEFINED CONTRIBUTION RETIREMENT PROGRAM

Mayor Wolk opened the Hearing to the Public.

As no member of the public wished to comment on this ordinance, a motion was made by Commissioner Greenwald and seconded by Commissioner Gilmore to close the public hearing. The motion carried.

A motion was made by Commissioner Greenwald and seconded by Commissioner Gilmore to adopt the aforementioned Ordinance and advertise same according to law.

ROLL CALL: Mayor Wolk: yes  
Commissioner Gilmore: yes  
Commissioner Greenwald: yes  
The motion carried.

ORDINANCE NO. 17-08 AN ORDINANCE AMENDING CHAPTER 5 ENTITLED  
“EXECUTION OF CHECKS AND WARRANTS” TO DETERMINE THE REQUIRED  
SIGNATURES

Mayor Wolk opened the Hearing to the Public.

As no member of the public wished to comment on this ordinance, a motion was made by Commissioner Greenwald and seconded by Commissioner Gilmore to close the public hearing. The motion carried.

A motion was made by Commissioner Greenwald and seconded by Commissioner Gilmore to adopt the aforementioned Ordinance and advertise same according to law.

ROLL CALL: Mayor Wolk: yes  
Commissioner Gilmore: yes  
Commissioner Greenwald: yes  
The motion carried.

ORDINANCE NO. 18-08 AN ORDINANCE AMENDING CHAPTER 66B ENTITLED  
“PEACE AND GOOD ORDER”

Mayor Wolk opened the Hearing to the Public.

A motion was made by Commissioner Greenwald and seconded by Commissioner Gilmore to close the public hearing. The motion carried.

As no member of the public wished to comment on this ordinance, a motion was made by Commissioner Greenwald and seconded by Commissioner Gilmore to adopt the aforementioned Ordinance and advertise same according to law.

ROLL CALL: Mayor Wolk: yes  
Commissioner Gilmore: yes  
Commissioner Greenwald: yes  
The motion carried.

**RESOLUTIONS:**

The following resolutions were read and summarized by the Clerk:

- |                       |   |
|-----------------------|---|
| RESOLUTION NO. 138-08 | RESOLUTION TO AUTHORIZE CANCELLATION OF TAXES ON PROPERTY   |
| RESOLUTION NO. 139-08 | RESOLUTION ADOPTING AN ANNUAL CASH MANAGEMENT PLAN  |
| RESOLUTION NO. 140-08 | RESOLUTION DESIGNATING REGULAR MEETING DATES AND TIMES FOR 2009   |
| RESOLUTION NO. 141-08 | RESOLUTION AUTHORIZING TRANSFER #2 OF BUDGET AMOUNTS  |
| RESOLUTION NO. 142-08 | RESOLUTION AUTHORIZING CHAPTER 159 BUDGET AMENDMENT FOR REVENUE FROM THE STATE OF NEW JERSEY BODY ARMOR REPLACEMENT FUND              |
| RESOLUTION NO. 143-08 | RESOLUTION AUTHORIZING THE ADOPTION OF AN EMPLOYEE TRAINING POLICY  |
| RESOLUTION NO. 144-08 | RESOLUTION AUTHORIZING THE SIGNING OF A SHARED SERVICES AGREEMENT WITH THE CITY OF CAMDEN TO PROVIDE DOCUMENT IMAGING SYSTEM SERVICES |
| RESOLUTION NO. 145-08 | RESOLUTION AUTHORIZING THE LEASE-PURCHASE OF A RECORDS SCANNER WITH COMPUTER AND SOFTWARE UNDER STATE CONTRACT                        |
| RESOLUTION NO. 146-08 | RESOLUTION AUTHORIZING THE PURCHASE OF ROAD DE-ICING MATERIALS THROUGH CAMDEN COUNTY  |
| RESOLUTION NO. 147-08 | RESOLUTION TO AWARD CONTRACT FOR PURCHASE OF POLICE VEHICLE   |

RESOLUTION NO. 148-08

RESOLUTION AWARDING CONTRACT FOR ENVIRONMENTAL ENGINEERING SERVICES FOR PROPERTY TO BE ACQUIRED FROM THE FIRE COMPANY

A motion was made by Commissioner Greenwald and seconded by Commissioner Gilmore to adopt, as a group, all the aforementioned resolutions - Nos. 138-08 through 148-08. The motion carried.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**MERCANTILE LICENSE APPLICATIONS / RENEWALS:** None

**BINGO/RAFFLE LICENSE:**

1. Mt. Ephraim Police Reserves, Inc. (MEPRI)

Raffle License Application No. R-341

A motion was made by Commissioner Greenwald and seconded by Commissioner Gilmore to approve the aforementioned license. The motion carried.

2. Mt. Ephraim Police Reserves, Inc. (MEPRI)

Bingo License Application No. B-342

A motion was made by Commissioner Greenwald and seconded by Commissioner Gilmore to approve the aforementioned license. The motion carried.

**REPORTS:**

1. Commissioner Gilmore's Report – Commissioner Gilmore gave a summary of police activity during the previous month. There were 47 adult arrests of for various crimes and 1 juvenile arrest. There were 24 warrants served with a total of 467 total calls for the month and 4913 year to date. Commissioner Gilmore offered a reminder that the annual Christmas Parade would be held on Saturday, December 13<sup>th</sup> at 7:00 P.M. along Kings Highway. He also requested that everyone be cognizant of safety during the holidays, both at home and on the road. He then extended his best wishes to all for the holiday season on behalf of his department, himself, and his family.

2. Commissioner Greenwald's Report - Commissioner Greenwald advised he had received the building departments report showing 9 construction permits issued for November. He also reported that the Public Works department had increased the amount of recycling collections during the month of November. The department placed

decorations along Kings Highway and at the Borough Hall after completing much of the leaf collection in town. The Public Works Department was also busy removing graffiti from playground areas. Commissioner Greenwald reported that Cedar Avenue is scheduled for re-paving in 2009. Commissioner Greenwald extended his holiday wishes to the entire town at the conclusion of his regular report.

3. Engineers Report – Joe Federici of the Borough Engineer’s office reported that the generator project at Harding Avenue and the Linden Avenue sewer project, are on the schedule for the coming year as well as Cedar Avenue re-paving. Progress is continuing on the Firehouse project.

4. Mayor’s Report - Mayor Wolk read the Tax Collector’s Report for October 2008 showing receipts of \$1,488,321.27 in various categories. He also noted receipt of the Finance Officer’s reports for November of 2008 showing cash on hand of \$1,957,371.97 at the end of the month. Mayor Wolk joined the other Commissioners in wishing everyone a joyous and safe holiday season.

**PUBLIC PARTICIPATION:** None

**COMMENTS BY OFFICIALS:**

Mayor Wolk reminded everyone that the next Commissioner meetings would be December 23 at 1 P.M. for the Budget Workshop meeting and 3 P.M. for the Caucus Meeting along with January 8 at 8 P.M. for the next General meeting.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:**

A motion was made by Commissioner Greenwald and seconded by Commissioner Gilmore to adjourn the meeting. The motion carried. The meeting was adjourned at 8:25 pm.

Respectfully submitted,

Marie Darlington  
Acting Borough Clerk