

**MAY 5, 2016, COMMISSION MEETING MINUTES  
BOARD OF COMMISSIONERS OF THE BOROUGH OF MT. EPHRAIM  
BOROUGH HALL MEETING ROOM**

**MEETING CALL TO ORDER/OPEN PUBLIC MEETINGS STATEMENT**

Mayor Wolk called the meeting to order at 8:05pm and announced that this meeting has been advertised and posted in accordance with the "Open Public Meetings Act". He then led all present in the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

The Clerk called the roll with Commissioner Gilmore, Commissioner Tovinsky and Mayor Wolk all present.

**OTHER OFFICIALS ON THE DAIS**

Borough Solicitor – Eric Riso  
Borough Engineer – Joe Federici & Doug Akin  
Borough Clerk – Terry Shannon

**SPECIAL PRESENTATION**

Mayor Wolk announced that we have a special presentation for Al Pye. Al was presented with a certificate of appreciation for his 26 years of service as the electrical inspector for Mount Ephraim and congratulations on his retirement.

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

Mayor Wolk asked for a motion to approve the minutes March 29, 2016, caucus and closed session meetings and the April 7, 2016, commission meeting. On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the minutes were approved with all in favor.

**APPROVAL OF VOUCHERS**

Mayor Wolk announced that vouchers in the amount of \$1,037,212.06 were submitted for approval. On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the vouchers as submitted were approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes.

**ORDINANCES FOR INTRODUCTION ON FIRST READING**

Mayor Wolk read the following ordinances for introduction on first reading:

- Ord. 05-16    Establishing the 2016 Salaries of Certain Employees of the Borough of Mount Ephraim Covered by Collective Bargaining or Personal Service Agreements
- Ord. 06-16    Establishing the 2016 Salaries of Non-union Employees and Officers of the Borough of Mount Ephraim
- Ord. 07-16    Amending Chapter 29 in the Borough Code Entitled "Alcoholic Beverages"

On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the first reading of the ordinances was approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes. Mayor Wolk then announced that these ordinances, along with 04-16, Amending the Fee for Dougherty Senior Center Hall Rentals, will be considered for adoption following proper notice and a public hearing to be held during the June 2 commission meeting.

## **RESOLUTIONS**

Mayor Wolk announced that the resolutions would be approved as a Consent Agenda and asked the Clerk to read the resolutions which she read as follows:

- 37-16 Authorizing the 2016 Municipal Budget to be Read by Title at Public Hearing
- 38-16 Authorizing Capital Ordinance Transfers
- 39-16 Authorizing Renewal of Membership in the Southern NJ Regional Employee Benefits Fund
- 40-16 Awarding a Contract to Audubon Cesco for Installation of an Air Conditioner & Air Handler in the Amount of \$11,840.00

On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the resolution consent agenda was approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes.

## **PUBLIC HEARING ON THE 2016 MUNICIPAL BUDGET**

Mayor Wolk announced that we will now hold the public hearing on the 2016 Budget. He asked that anyone who has questions or comments please state your name and address for the record and comments are limited to five minutes. Mayor Wolk then opened the public hearing. Consultant Richard Schwab advised that the State completed their review and all questions were answered. We were approved to adopt. This budget equates to a 3.5 cent increase and based on the average assessment will be an increase of \$51.00 annually.

Seeing no public comment, on a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the public hearing was closed. Mayor Wolk then called for a motion to adopt the 2016 Municipal Budget. On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the Budget was adopted with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes. The Budget was adopted.

## **PLANNING BOARD APPOINTMENTS**

Mayor Wolk announced that we have planning board appointments as follows:

- Ken Herman, Class II Member, one year term expiring May, 2017
- Michael "Traz" Tovinsky, Class III member, one year term expiring May, 2017
- Chuck Zettlemoyer, Alternate member, two year term expiring May, 2018

## **REPORTS AND COMMENTS BY BOROUGH OFFICIALS**

Commissioner Gilmore read highlights from the Mount Ephraim Police Department report for the month of April, 2016, reporting they had 686 calls and assigned 379 case numbers. He read highlights of some of the calls. He reported that they had 21 adult arrests and one juvenile arrest and read highlights of the offenses. Commissioner Gilmore then read highlights from the Mount Ephraim Fire Department for the month of April reporting that they responded to a total of 31 calls and he read highlights of the calls. He also reported that they had three drills. Commissioner Gilmore then thanked the Celebrations Committee for the great job on the Craft Fair and thanked the police, fire and EMS departments for their help with this and all other special events.

Commissioner Tovinsky reported that for the month of April single stream recycling was 75,060 pounds and total trash tonnage was 183 tons which were taken to Camden. He read highlights of Public Works activities including removal of graffiti at both parks and repairs to numerous potholes

in town. The new roof that was lost during the storm has been replaced. DPW set-up for the Craft Fair, maintained the ballfields laid new sod in front of the building and handled brush and grass disposal and found a new disposal facility that is a little cheaper. He thanked DPW, police and fire for their work on the Craft Fair.

Engineer Joe Federici reported that the Grant Avenue bid opening is this month. Construction will start in June.

Mayor Wolk read the Tax Collector's report for the month of April reporting that total receipts were \$727,851.99. He also thanked everyone who participated in the Craft Fair and Car Show. It was a very nice event. He wished everyone a happy Mother's Day and reminded everyone about the Memorial Day celebration starting at 9am. Also the Miss Mount Ephraim contest is May 24 at 7pm at MEPRI Hall. Our next workshop is May 25 and the commission meeting will be June 2. Mayor Wolk thanked everyone for their work on the Budget. We are in good shape financially.

### **PUBLIC PARTICIPATION**

Mayor Wolk opened the meeting to the public and asked that residents state their name and address for the record.

Seeing no public comment, on a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the public portion of the meeting was closed.

Chief Conte reported that there has been an increase in phone scams where the caller alleges they are from the IRS. They have received a lot of calls from elderly residents who have received calls from individuals claiming to be from the IRS and that they are going to be arrested for back taxes. This is a scam and they will include information about this on their website advising residents not to be taken advantage of. The IRS never calls anyone.

On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the meeting was adjourned at 8:25pm.

Respectfully submitted,

*Terry Shannon*  
Municipal Clerk