

**MARCH 3, 2016, COMMISSION MEETING MINUTES
BOARD OF COMMISSIONERS OF THE BOROUGH OF MT. EPHRAIM
BOROUGH HALL MEETING ROOM**

MEETING CALL TO ORDER/OPEN PUBLIC MEETINGS STATEMENT

Mayor Wolk called the meeting to order at 8:05pm and announced that this meeting has been advertised and posted in accordance with the "Open Public Meetings Act". He then led all present in the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

The Clerk called the roll with Commissioner Gilmore, Commissioner Tovinsky and Mayor Wolk all present.

OTHER OFFICIALS ON THE DAIS

Borough Solicitor – Eric Riso
Borough Engineer – Joe Federici and Doug Akin
Borough Clerk – Terry Shannon

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

Mayor Wolk asked for a motion to approve the minutes from January 26, 2016, caucus and closed session meetings and the February 4, 2016, commission meeting. On a motion by Commissioner Tovinsky, seconded by Commissioner Gilmore, the minutes were approved with all in favor.

APPROVAL OF VOUCHERS

Mayor Wolk announced that vouchers in the amount of \$1,272,491.78 were submitted for approval. On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the vouchers as submitted were approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes.

ORDINANCES FOR INTRODUCTION ON FIRST READING

Mayor Wolk announced that the following ordinances are being introduced tonight:

- Ord. 01-16 Amending Chapter 43, Cats, and Chapter 44, Dogs, in the Borough Code
- Ord. 02-16 Amending Chapter 89 entitled Taxation
- Ord. 03-16 Calendar Year 2016 Ordinance to Exceed Municipal Budget Appropriation Limits and Establish a CAP Bank.

On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the first reading of the ordinances was approved with the following poll vote: Gilmore-yes; Tovinsky-yes, Wolk-yes. Mayor Wolk announced that these ordinances will be considered for adoption following proper notice and a public hearing to be held during the April 7 commission meeting.

RESOLUTIONS

Mayor Wolk announced that the resolutions would be approved as a Consent Agenda and asked the Clerk to read the resolutions which she read as follows:

- 22-16 Resolution Authorizing Transfer of 2015 Appropriation Reserves
- 23-16 Resolution Authorizing Refund of Cancelled Building Permits
- 24-16 Resolution Authorizing Submission of an Application for Year 38 CDBG Funding

- 25-16 Resolution Authorizing Submission of an Application for NJDOT Discretionary Aid Funding for Drainage Improvements Needed for the Grant Avenue Project
- 26-16 Resolution Authorizing Refund of Overpayment of Taxes
- 27-16 Resolution Authorizing Renewal of Mercantile Licenses for 2016

On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the resolution consent agenda was approved with the following poll vote: Gilmore-yes; Tovinsky-yes; Wolk-yes.

REPORTS AND COMMENTS BY BOROUGH OFFICIALS

Commissioner Gilmore read highlights from the Mount Ephraim Police Department report for the month of February reporting they had 698 calls and assigned 367 case numbers. He read highlights of some of the offenses and reported that they had 22 adult arrests. He then read highlights from the Mount Ephraim Fire Department for the month of February reporting that they responded to a total of 43 incidents and had three drills. Commissioner Gilmore added that the MEPD and MEFD put on a demonstration for the Girl Scouts and they participated in Read Across America in the schools.

Commissioner Tovinsky reported that the Construction Office issued twelve permits in February for a total of \$1668.00 in fees. He then read highlights from the monthly report from Public Works. He reported that the roof was blown off in a storm and we are receiving bids for all the repair work. He read highlights from the DPW report and reported on problems at the pump station. We are waiting for a new control panel. Bellmawr looked at an inlet wall that was caving-in and did a video of the pipe. The pipe was fine so Bellmawr will make the repairs for us through the shared service. Trash is going to Camden and we took 131 tons of trash and also 79,920 pounds of recycling.

Engineer Joe Federici reported that we are waiting to hear back from the County regarding the Kings Highway striping plan. We had a walk-through this week for the borough hall ramp project and it is substantially complete except for punch list items. The bid opening for the Grant Avenue DOT funded project is March 18 and we are receiving quotes on March 9 for the drainage improvements and Grant and Winthrop. We are putting together an application for discretionary aid for drainage improvements to Winthrop Avenue.

Mayor Wolk read the Tax Collector's report for the month of February reporting that total receipts were \$2,438,153.84 and lien redemptions were \$5,210.59. He reported that we are working on the 2016 Budget and will be introducing it on March 29 at our workshop and we have a modest increase. Our budget will get a full review from the state this year and we won't adopt until that is completed. He reported that Gloucester City will be holding their first St. Patrick's Day parade this year.

PUBLIC PARTICIPATION

Mayor Wolk opened the meeting to the public and asked that residents state their name and address for the record.

Seeing no public comment, on a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the public portion of the meeting was closed. Commissioner Gilmore added that we send our best wishes to our police clerk who will be undergoing heart surgery.

On a motion by Commissioner Tovinsky, second by Commissioner Gilmore, the meeting was adjourned at 8:19pm.

Respectfully submitted,

Terry Shannon
Municipal Clerk